

# Town of Melbourne Beach

## PUBLIC NOTICE

**BOARD OF ADJUSTMENT MEETING  
THURSDAY – JANUARY 18, 2024, 6:00 P.M.  
COMMUNITY CENTER – 509 OCEAN AVENUE**

### AGENDA

**Board Members:**

Chairman Robert Schaefer

Member Xochitl Ross

Member Charles Cain

Member Pete Peterson

Member James D. Simmons

**Staff Members:**

Town Manager Elizabeth Mascaro

Town Clerk Amber Brown

Town Planner Corey O’Gorman

Notice: Commission discussion and possible action may occur during any Commissioner Meeting. The following sections of the Agenda are always subject to such discussion and possible action without further motion by the Commission: Changes to the Agenda, Public Hearings, Old Business, and New Business.

The public is advised that members of the Town Commission may be in attendance and participate in proceedings of the board. Attorney General Opinions (AGO) AGO 91-95, AGO 98-14, AGO 2000-68.

PURSUANT TO SECTION 286.0105, FLORIDA STATUTES, THE TOWN HEREBY ADVISES THE PUBLIC THAT: In order to appeal any decision made at this meeting, you will need a verbatim transcript of the proceedings. It will be your responsibility to ensure such a record is made. Such person must provide a method for recording the proceedings verbatim as the Town does not do so.

In accordance with the Americans with Disability Act and Section 286.26, Florida Statutes, persons needing special accommodations for this meeting shall, at least 5 days prior to the meeting, contact the Office of the Town Clerk at (321) 724-5860 or Florida Relay System at 711.

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF MINUTES

A. November 14, 2023 draft minutes

4. PUBLIC HEARINGS

A. Coastal Construction Variance Application #PCCV23-0001, 315 Atlantic Street

5. NEW BUSINESS

A. Appointment of the 2024 Chairperson

6. OLD BUSINESS

7. ADJOURNMENT