

Town of Melbourne Beach

REGULAR TOWN COMMISSION MEETING Wednesday, August 21, 2024 at 6:00 p.m. COMMUNITY CENTER – 509 OCEAN AVENUE

PUBLIC NOTICE AGENDA

**The Town Commission will conduct a Regular Town Commission Meeting
on Wednesday, August 21, 2024 in the Community Center
to address the items below**

Commission Members:

Mayor Alison Dennington
Vice Mayor Sherri Quarrie
Commissioner Corey Runte
Commissioner Marivi Walker
Commissioner Adam Meyer

Staff Members:

Town Manager Elizabeth Mascaro
Town Attorney Ryan Knight
Town Clerk Amber Brown

Notice: Commission discussion and possible action may occur during any Commissioner Meeting. The following sections of the Agenda are always subject to such discussion and possible action without further motion by the Commission: Changes to the Agenda, Public Hearings, Unfinished Business, and New Business.

The public is advised that members of the Town Commission may be in attendance and participate in proceedings of the board. Attorney General Opinions (AGO) AGO 91-95, AGO 98-14, AGO 2000-68.

PURSUANT TO SECTION 286.0105, FLORIDA STATUTES, THE TOWN HEREBY ADVISES THE PUBLIC THAT: In order to appeal any decision made at this meeting, you will need a verbatim transcript of the proceedings. It will be your responsibility to ensure such a record is made. Such person must provide a method for recording the proceedings verbatim as the Town does not do so.

In accordance with the Americans with Disability Act and Section 286.26, Florida Statutes, persons needing special accommodations for this meeting shall, at least 5 days prior to the meeting, contact the Office of the Town Clerk at (321) 724-5860 or Florida Relay System at 711.

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance and Moment of Silence**
4. **Meeting Agenda – Additions/Deletions/Changes**
5. **Consent Agenda**
 - A. Approval of the Regular Town Commission Meeting action minutes July 17, 2024
 - B. Approval of the Regular Town Commission Meeting final minutes April 17, 2024
 - C. Approval of the Regular Town Commission Meeting final minutes March 20, 2024
 - D. Reappointment of Planning and Zoning Board Member Kurt Belsten
6. **Proclamations/Presentations/Awards**
 - A. Proclamation recognizing the month of September 2024 as National Suicide Prevention Month
 - B. Presentation of Certified Municipal Clerk designation to Town Clerk Amber Brown
7. **Finance/Budget Report**
8. **Department and Board/Committee Reports**
 - A. Parks Board
 - B. Public Works Department
 - C. Building Department
 - D. Code Enforcement
 - E. Fire Department
 - F. Police Department
 - G. Town Clerk
9. **Public Comment (Non-Agenda Items)**

After being acknowledged by the Mayor, members of the public should state their name and address for the record. The Commission encourages citizens to prepare their comments in advance. Each individual will have three (3) minutes to address the Commission on any topic(s) related to Town business, not on the Agenda.
10. **Public Hearings/Special Orders**
11. **Unfinished Business**
 - A. Approval of the Town Commission Workshop final minutes March 6, 2024
 - B. Approval of the Regular Town Commission Meeting final minutes February 21, 2024
 - C. Consideration to renew the South Beaches Coalition Interlocal Agreement – Town Manager Elizabeth Mascaro
 - D. Resolution 2024-04 Fee Schedule – Town Manager Elizabeth Mascaro

A RESOLUTION OF THE TOWN OF MELBOURNE BEACH, BREVARD COUNTY, FLORIDA, AMENDING THE TOWN FEE SCHEDULE; AMENDING TOWN RESOLUTION 2022-05 TOWN FEE SCHEDULE; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

- E. Consideration on creating a Citizen Advisory Board – Mayor Alison Dennington
- F. Consideration on creating a Municipal Citizens Academy – Mayor Alison Dennington

12. New Business

- A. Consideration to increase the amounts of accrued annual leave and compensatory time caps – Finance Manager Jennifer Kerr
- B. Consideration of recognition of Olympic gold medal winner Carline Marks – Commissioner Corey Runte
- C. Consideration on leasing the Community Center – Vice Mayor Sherri Quarrie
- D. Consideration on providing direction to the Planning and Zoning Board – Mayor Alison Dennington
- E. Discuss the Mayors’ Fitness Challenge hosted by the United Way of Brevard – Mayor Alison Dennington
- F. Consideration of establishing a Youth Mayor for a Day program – Mayor Alison Dennington
- G. Consideration of amending building height restrictions – Mayor Alison Dennington

13. Administrative Reports

- A. Town Attorney
- B. Town Manager

14. Commission Reports

15. Task List

16. Public Comment

17. Adjournment