

Town of Melbourne Beach

REGULAR TOWN COMMISSION MEETING Wednesday, November 20, 2024 at 6:00 p.m. COMMUNITY CENTER – 509 OCEAN AVENUE

PUBLIC NOTICE AGENDA

The Town Commission will conduct a Regular Town Commission Meeting on Wednesday, November 20, 2024 in the Community Center to address the items below

Commission Members:

Mayor Alison Dennington
Vice Mayor Sherri Quarrie
Commissioner Marivi Walker
Commissioner Robert Baldwin
Commissioner Dawn Barlow

Staff Members:

Town Manager Elizabeth Mascaro
Town Attorney Ryan Knight
Town Clerk Amber Brown

Notice: Commission discussion and possible action may occur during any Commissioner Meeting. The following sections of the Agenda are always subject to such discussion and possible action without further motion by the Commission: Changes to the Agenda, Public Hearings, Unfinished Business, and New Business.

The public is advised that members of the Town Commission may be in attendance and participate in proceedings of the board. Attorney General Opinions (AGO) AGO 91-95, AGO 98-14, AGO 2000-68.

PURSUANT TO SECTION 286.0105, FLORIDA STATUTES, THE TOWN HEREBY ADVISES THE PUBLIC THAT: In order to appeal any decision made at this meeting, you will need a verbatim transcript of the proceedings. It will be your responsibility to ensure such a record is made. Such person must provide a method for recording the proceedings verbatim as the Town does not do so.

In accordance with the Americans with Disability Act and Section 286.26, Florida Statutes, persons needing special accommodations for this meeting shall, at least 5 days prior to the meeting, contact the Office of the Town Clerk at (321) 724-5860 or Florida Relay System at 711.

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance and Moment of Silence**
4. **Administration of the Oath of Office – Reception to follow**
 - A. Anna Butler – Commissioner
 - B. Tim Reed - Commissioner
5. **Meeting Agenda – Additions/Deletions/Changes**
6. **Consent Agenda**
 - A. Approval of the Regular Town Commission Meeting minutes August 21, 2024
 - B. Approval of the Town Commission Workshop minutes August 29, 2024
 - C. Approval of the Special Town Commission Meeting minutes October 16, 2024
 - D. Approval of the Special Town Commission Meeting minutes October 23, 2024
 - E. Approval of the Regular Town Commission Meeting minutes October 23, 2024
 - F. Approval of the Town Commission Workshop minutes November 6, 2024
 - G. Appointment of Betsy Baird as a board member to the History Center Board
 - H. Reappointment of Heidi Brewer as a board member to the Parks Board
7. **Proclamations/Presentations/Awards**
 - A. Proclamation recognizing former Vice Mayor Sherri Quarrie for her many years of service to the Town of Melbourne Beach
 - B. Proclamation recognizing November as National American Indian Heritage Month
 - C. Recognition of Boy Scout Owen Addington for the completion of his Eagle Scout Project – Installation of a US Flag collection box for retired American flags at the Fire Station
8. **Finance/Budget Report**
9. **Department and Board/Committee Reports**
 - A. Public Works Department
 - B. Building Department
 - C. Code Enforcement
 - D. Fire Department
 - E. Police Department
 - F. Town Clerk
10. **Public Comment (Non-Agenda Items)**

After being acknowledged by the Mayor, members of the public should state their name and address for the record. The Commission encourages citizens to prepare their comments in advance. Each individual will have three (3) minutes to address the Commission on any topic(s) related to Town business, not on the Agenda.

11. Public Hearings/Special Orders

12. Unfinished Business

- A. Approval of the Regular Town Commission Meeting minutes June 19, 2024
- B. Approval of the Regular Town Commission Meeting minutes July 17, 2024
- C. Approval of the Regular Town Commission Meeting minutes September 18, 2024
- D. Discussion on the proposed Vacation Rental Ordinance changes – Town Attorney Ryan Knight
- E. Discussion on the proposed Noise Ordinance changes – Town Attorney Ryan Knight
- F. Discussion and consideration on creating a Charter Review Committee – Mayor Alison Dennington

13. New Business

- A. Appointment of the Vice Mayor
- B. Appointment of the Voting Delegate for the South Beaches Coalition
- C. Appointment of the Voting Delegate and an Alternate for the Space Coast League of Cities
- D. Consideration of Resolution 2024-12 – Fiscal Year 2024 Budget Amendment – Finance Manager Jennifer Kerr
A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF MELBOURNE BEACH, FLORIDA, APPROVING THE FINAL BUDGET AMENDMENTS FOR THE FISCAL YEAR 2023/2024 ANNUAL BUDGET; PROVIDING AN EFFECTIVE DATE.
- E. Consideration of Resolution 2024-13 – Fiscal Year 2025 Budget Amendment – Finance Manager Jennifer Kerr
A RESOLUTION OF THE TOWN OF MELBOURNE BEACH, BREVARD COUNTY, FLORIDA, AMENDING THE BUDGET FOR THE FISCAL YEAR (FY) 2024-2025; AMENDING RESOLUTION NO 2024-09 RELATED TO THE USE OF ALL CARRYFORWARDS AND TRANSFERS FOR ALL FUNDS INCLUDING THE GENERAL FUND; ESTABLISHING AUTHORITY FOR THE TOWN MANAGER TO IMPLEMENT THE BUDGET; AND PROVIDING FOR ADOPTION.
- F. Discussion on the Basin Map – Stormwater Design for the entire town – Town Manager Elizabeth Mascaro
- G. Consideration on adding a General Provisions section to the Policies and Procedures Manual – Town Manager Elizabeth Mascaro

14. Administrative Reports

- A. Town Attorney
- B. Town Manager

15. Commission Reports

16. Task List

17. Public Comment

18. Adjournment