



# Town of Melbourne Beach

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September 7, 2021

## Town of Melbourne Beach, Florida

### To The Honorable Mayor, Vice Mayor, Commissioners, Town Residents and Staff

Submitted for your consideration is the proposed FINAL 2022 FISCAL YEAR BUDGET (October 1, 2020 through September 30, 2021) including a Ten Year Capital Plan, as required by the Town Charter. The General Fund budget is submitted in the amount of \$3,659,353 and includes a 9% millage increase over the rollback rate. The millage rate as approved by the Town Commission is 4.6865% this millage rate will generate \$2,188,884 in Ad-Valorem revenues.

The increase in budget expenditures for FY22 (\$3,659,353) is 8.376% over FY21's (\$3,376,532) expenditures.

- 4.7059% of the increase in expenditures is attributed to *Public Safety*. Public Safety is comprised of the Police Department, Fire Department, Building Department and Code Enforcement.
- 4.0781% is designated for *General Government*, which is comprised of the Legislative, Executive, Finance, Legal, Public Works, Town Planner, General Services, Parks & Recreations, and the Ocean Park Fund.
- 1.2160% is set aside for long term *Capital Improvements* and the *Debt Service Bond*.

The Town's gross taxable property values issued from the Brevard County Appraiser's Office have increased by \$3,144,664 over fiscal year 2021. The increase in property values is comprised of new home purchases and rebuilds of existing homes and large home remodels. The majority of lift in property values comes from new home sales. Each time a home is sold, the new homeowner's taxes are based on the *current assessed* property value from Brevard County. Once the new homeowner *homesteads* their property, an additional assessed value limitation begins. In 1992, the Florida Constitution was amended to limit the annual increases in the *assessed value of property receiving Homestead Exemption to 3%* or the percentage change in the Consumer Price Index, whichever is lower. This assessment limitation is commonly referred to as the 'Save Our Homes' or 'SOH' cap. The lift in property values will continue as long as homes are bought and sold and the market value of homes continues to moderately increase, albeit not necessarily as large an increase as this year.

### Millage

The millage rate is the tax rate used to calculate local property taxes. The millage rate represents the amount per every \$1,000 of a property's *assessed value*. Voted millage rates are multiplied by the total taxable assessed value of the property in order to arrive at the property taxes. Property tax in dollar terms is calculated by multiplying the *assessed* property value and the mill rate and dividing by 1,000. The Town's millage rate has remained fairly constant over the past 10 years:

FY2013 - 4.2300%, FY2014 - 4.0008%, FY2015 - 4.11058%, FY2016 - 4.1105%, FY2017 - 4.1584%,  
FY2018 - 4.2766%, FY2019 - 4.3885%, FY20 - 4.534%, FY21 - 4.5151% **FY2022- 4.6864%**

## Capital Projects

The proposed budget has been perfected through workshops and public meetings. Each year the Town Manager and Town staff review the departmental goals and objective for the next ten years to establish a baseline for capital expenditures. The objectives are then reviewed by the Town Commission and are incorporated into the 10 Year Capital Plan as required by the Town Charter. Planning high dollar capital projects on a ten year schedule allows for better level loading during a longer cash accumulation period. Capital Projects for FY22 include upgrades to some Town Hall computers, upgraded computer software that will integrate data from the Building, Finance, Public Works and Code Enforcement. \$60,000 will move into long term capital for the future roof replacement on Town Hall.

- **Police Department** will purchase an interactive software program for \$29,695. The Mobil Situational Training which will allow the officers to training for hundreds of different scenarios on a regular basis. The Department will be trading in their hand guns for new fire arms (\$5,100) and purchasing hand held communication sets for \$9,000. \$15,000 will move into Long Term Capital toward the purchase of a new police vehicle in FY23.
- **Fire Department** will move \$25,000 into long term capital for radio replacement, \$10,000 for bunker gear, \$10,000 for an extrication tool and \$1777 for AED's.
- **Public Works** will purchase a 3 bay garage unit (\$32,000) to be installed in front of their storage yard. This will allow for the storage of the street sweeper, town trucks and other large items. \$4,000 will be used to upgrade the dune crossovers and \$10,000 will be moved into Long Term Capital for the purchase of a bobcat in FY23.

## Operational Expense and Revenues

The traditional "below the line" budget section reflects the direct costs for the day to day operation of the Town. Costs that are "above the line" refer to costs associated with salaries and benefits. Departmental costs are figured using historical data, upcoming needs based on projects and notices of rate changes from vendors, the State of Florida and utilities. Some expenses are offset by revenues generated through grants, donations, Agreements, parking meter and parking ticket revenues. Finance, Fire and Police were all able to secure seven (7) grants totaling \$117,064. FY21 was the first year the Town was able to secure multiple grants through multiple departments.

- **FY21 Grants**
  - Finance Manager Kerr was able to secure several two (2) safety grants totaling \$5,553.00 to offset the expenses in Public Works for the purchase of tools and equipment. Ms. Kerr also secured two COVID grants totaling \$14,855 for supplies reimbursement.
  - The Police Department secured a COVID grant for the purchase of two ATV's and an electronic message board in the amount of \$39,667.
  - The Fire Department was able to secure a total of three (3) grant- Fire House Subs-\$33,180 for equipment, COVID-\$1,537 for supplies reimbursement and \$22,272 from FEMA for the bunker gear extractor.
- **Parking Meter Revenues.** The total revenue generated from all parking meter locations is \$82,442.
  - **Ocean Park:** The revenue received from the parking meters in Ocean Park has been used to offset park expenses. With the additional revenue two new stainless steel showers were installed, an undersea mural was painted on the exterior of the bathroom, the volleyball court received a makeover including new sand, nets, posts, line striping and signage. New entrance and exit signs were installed to help alleviate driver confusion.
  - **Ryckman Park:** The revenues generated at Ryckman Park and the beach crossovers has been used to make improvements through-out Town. Ryckman Park had some work-out equipment installed and the area behind the pavilions cleared and mulched to accommodate a future walkway with benches and lighting. New park lights were installed throughout Ryckman Park and the Town Hall complex. White lights were installed in Ryckman Park's trees and around the pavilions to create a festive appearance and a two person swing was installed at the river's edge. A mural was painted by a local Artist and installed near the Pier. Landscaping improvements were made along Ocean Avenue and at Bi-Centennial Park.

Funds from the parking meters also funded the Public Works Swale Program, installing swales for any resident who requested one.

## **Town Departments**

**Town Hall:** FY22 salaries are calculated for a 3.0% increase. A 3% increase was also approved for the Police Officers through the Police Benevolent Association union. Based on a survey of other municipalities in Brevard County, a 3% increase is the standard for most every town or city.

The Town has continued to be open Monday through Friday during COVID to assist our residents. Employees came to work daily often juggling other family responsibilities related to COVID whether it was home schooling or COVID infections. The employees arranged and participated in a Halloween Candy Parade through Ryckman Park for the children of Melbourne Beach. Six candy stations manned by employees in costume, handed out candy to hundreds of children. The employees designed the Christmas Lights Stroll through Ryckman Park to allow residents an opportunity to enjoy some Christmas spirit since the Town was unable to have the traditional Christmas Tree Lighting. Employees dressed in costumes and rode in the Christmas Parade throwing candy to the many residents who lined the streets. Employees organized the vendors, music, and food trucks for Founders Day. All employees were in attendance, many from 6AM until 10PM. The employees of Melbourne Beach are dedicated professionals, who take the responsibilities of their positions very seriously. During times of high stress, individuals may fall or rise to the occasion. It has been my pleasure working with a team who not only rose to the occasion, but excelled in spite of the obstacles.

**Police Department:** As the Chief of Police since June 2018, Chief Melanie Griswold continues to lead the Police Department forward. The Chief has worked diligently to address the concerns of residents regarding traffic speeding through our neighborhoods. Numerous speed studies have been completed and increased visibility of the Officers. Reduced speed limits, newly installed stop signs and traffic calming techniques have all been instituted in response to our citizens. Moving forward into FY22 these concerns will continue to be addressed.

Chief Griswold was able to promote Sergeant Matthew Smith to Lieutenant based on his exemplary service in the department. Also promoted were Corporal Jason Hinchman to Sergeant and Officer Jason Sadler to Detective Corporal. These promotions are indicative of the excellent work ethic and admirable contributions these individuals contribute to the Police Department on a daily basis. This year also brought out the actors in the department with the videos produced for the Summer Safety Series. You can view these videos on the Police Department's Facebook page. These important safety messages had an element of humor yet delivered a very specific safety message. Based on the number of view, the videos were a big hit. Officer Zack Martin, Officer Kevin Bradley and Officer Luis Tejada did an excellent job acting in the productions. Officer Zack Martin is the Department's Community Policing Officer. Officer Martin will reach out to the local business and residents in the community to hear their concerns and act as a liaison. Movies in the Park with free popcorn and snow cones continued throughout the year. Officer Rick Dovale continues to have great interaction with the students and teachers as the SRO Officer for Gemini. Sergeant Kino, Officer O'Byrne and Officer Smith have many years of experience and provide leadership to newer Officers on the force.

**Fire Department:** Chief Gavin Brown continues to provide leadership and a strong path forward for the Department. Whether reviewing Town Ordinance's for clarification or updating the Town's Safety Manual, Chief Brown and former Chief and volunteer Dave Micka, are available to assist residents or provide a look inside a fire truck to an aspiring little fire fighter.

Four firefighters recently became certified as Fire I Firefighter's. This is a long and difficult rank to achieve. Reaching this level of professional service is a reflection of the commitment these individuals have to the residents of Melbourne Beach. Chief Brown has been actively involved with other Fire Departments on the Barrier Island strengthening our relationships. As a result, our Fire Department houses a special washing machine and dryer (extractor) for bunker gear. This extractor will be shared by us, Indianantic, Indian Harbour

Beach, and Satellite Beach, with each municipality contributing toward the expense of the purchase and installation. Chief Brown along with the other Fire Chiefs organized a COVID-19 shot reception center located in Satellite Beach. The treatment center provided over 400 shots during the 6 operating sessions. Volunteer fire fighters and staff from Town Hall helped to make the center successful. The Fire Department continues to provide training to the volunteers not only on fire safety but road safety, marine rescue, health and medical issues like CPR, AED's, and bleeding. The Volunteer Fire Department serves our community by providing fire safety but also by providing community events like the annual Halloween Haunted House, Christmas Parade, pancake breakfast, and Fourth of July celebration as well as other fundraising events for charitable causes.

**Building Department:** The Town has continued its contract with SAFEbuilt providing a Building Official and Building Inspector for the Town. Jon Stone is the Town's Building Official and Ken Bauer is the Town's Building Inspector. This relationship continues to be very cost effective and beneficial to the Town and our residents. The Building Department requires contractors to pull permits for work to be done on homes in Town to help protect the homeowner. By requiring permits, the Building Department will make sure the contractor is licensed to work in Brevard County. The Building Inspector ensures that work is completed per the product installation guidelines, as well as, State and Town building codes. The building department does not receive revenue from the General Fund. The revenues generated by the department are used to offset its expenses including payroll. The Building Department is not designed to be a profit center and should operate on a net zero basis. Beth Crowell has been employed by the Town since 2013 and brings a wealth of historical knowledge in addition to her invaluable knowledge of the Town and State of Florida Building Codes. Greg Schaefer, manages the issuance of permits and scheduling inspections, among many other duties. Greg keeps the day to day operations of the building running smoothly and ensures our residents receive their building inspections and permits on a timely basis.

The total number of permits issued and inspections performed has decreased slightly year over year. As of August 30, 2021, the Building Department issued 620 permits. This was a decrease of FY20's 671 permits issued, however, supply chain issues has slowed the start and completion of projects. 5 new homes were under construction during FY21, one more than last year. Renovations \$25,000-\$50,000 is consistent with last year while renovations greater than \$50,000 is 61% less than last year.

**Public Works Department:** Tom Davis, Public Works Director, and his crew of Brian Vickers, Sean Hasner and Joe Matthews, continue to make the Town of Melbourne Beach shine. Their regular inspection and repair of vegetation blocked intersection, lifted sidewalks, street potholes, leaking irrigations pumps, broken stormwater drains, and broken pier lights, keeps our resident's safe whether in their cars, on their bikes, walking down our streets or in our parks. The installation of new stop bars, fog lines, bike symbols, on our roadways and flashing lights on newly installed stop signs keeps our residents safe. The installation of more signs than I can count-stop signs, street signs, parking signs, no parking signs, keeps our residents safe. All of these responsibilities are just a small part of what is required by employees in Public Works.

The biggest project Director Davis was involved in was the \$695,238. Orange Street Swale and Paving Project. The project has removed the flooding that occurred in the intersections of Orange Street after a rain event. In addition, the removal of the Miami curbs and the installation of swales allows the rain water to percolate back in to the ground and has greatly reduced the amount of water, including nitrogen and phosphorus, going into the IRL. The project was completed on time and under budget. This project is a shining example of out of the box thinking by Director Davis. After experimenting with the installation of small swales in resident's yards and observing the impact to water flow, Director Davis knew this could alleviate stormwater issues on a larger scale.

Public Works installed a drinking fountain that accommodates a bottle and an often used wooden swing in Ryckman Park, a free toy box in Ocean Park, and remade the 6<sup>th</sup> Avenue crossover. All of the invasive plants were removed from the crossovers and replanted with Florida Native plants to ensure dune health.

**Finance Department:** Jennifer Kerr continues to keep the Town's finance under her tight control. The Town received an excellent Annual Audit report from James Moore. Jennifer has been busy filing COVID grants and FEMA grants for Hurricane Dorian (funds received!) as well as our Safety Grants. Jennifer is gearing up for the administration of the American Funding Plan where the Town anticipates receiving \$1.6 million dollars.

**Town Clerk:** Jennifer Torres continues as the Town Clerk, recording the minutes for the regular Town Commission meetings and workshops, as well as Planning and Zoning and Board of Adjustment meetings. Jennifer has taken control of the Town's social media sites and is working on bringing order to the overwhelming amount of historical files the Town has stored on site.

**Code Enforcement:** Bob Schaefer continues to provide a great service to the Community by enforcing the Town's codes in a fair and professional manner. The number of Code violations had decreased since Bob has taken over the job. The number of light violations during Turtle Season has also been greatly reduced than from years past. The Town was able to collect on an outstanding Code Enforcement Lien in the amount of over \$70,000.

### **Cost Avoidance**

All department heads continue to research the best, least expensive means to achieve a goal. Much of the work that was previously completed by outside contractors is now completed in house. Four departments within the Town are now submitting grants request on a regular basis to complete projects that were unable to be funded through the current budget.

### **Tax Rate Impact on Residents**

As a result of the Town's commitment to long-term financial stability, the Town is able to maintain services with a new tax rate of 9% over rollback or 4.6865mils. This is an increase from last year's millage rate of 4.5151. The Town of Melbourne Beach has the lowest millage rate on the barrier island and the third lowest millage rate in Brevard County.

### **Fiscal Year 2022 Town Focus**

The Town continues to focus on improvements to quality of life issues for our residents such as road paving, recreational facility upgrades, code compliance and public safety. The beautification of Ocean Avenue, Ryckman Park and Ocean Park will have a major focus this year.

Road paving and swale projects will be reviewed on a priority basis, with the American Plan Funds being earmarked for many of those project.

I have presented a balanced budget for final Town Commission consideration and adoption. This budget package represents a carefully thought out, reasonable and responsible finance plan for the upcoming fiscal year. Unexpended funds from the FY21 budget will return to the Town's reserve account increasing that asset.

In closing, I wish to thank the Town staff who participated in the development of this budget. All employees are committed to operational efficiency, fiscal responsibility and a sincere desire to improve and enhance the Town of Melbourne Beach. I will continue to execute the goals and wishes of the Commission. It is my honor and privilege to serve the Commission and the residents of Melbourne Beach.



Elizabeth Mascaro, Town Manager



**TOWN OF MELBOURNE BEACH, FLORIDA**  
**RESERVE & OPERATING ACCOUNT BALANCES**  
**As of August 31, 2021**

**RESERVE ACCOUNTS**

<b>BBT</b>	<b>\$2,011,112.82</b>
<b>SBA Prime</b>	<b>\$455,531.80</b>

<b>Total Reserve Funds</b>	<b>\$2,466,644.62</b>
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**OPERATING ACCOUNT**

<b>BBT</b>	<b>1,030,421.70</b>
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<b>Total All Bank Funds</b>	<b>\$3,497,066.32</b>
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**ANNUAL OPERATING BUDGET**

<b>Annual Operating Budget</b>	<b>\$3,558,893.00</b>
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Suggested reserves for Coastal Communities is equal to 6 months operating budget. This equates to \$1,829,676 for Melbourne Beach.

ADJUSTED PRELIMINARY FY22 MILLAGE

TOWN OF MELBOURNE BEACH, FLORIDA			
MILLAGE PROCEEDS CALCULATIONS			
FY22 PROPOSED BUDGET - AD VALOREM REVENUE GENERATION			
Roll Back Rate:	4.2885	Gross Taxable Value Adjusted	\$481,506,847
Millage Rate		Percent Change	100% Proceeds
4.2885	Rolled Back Rate (100%)		2,051,465
4.4784	Majority Vote		2,156,380
4.6865			2,256,582
4.7173			2,271,412
4.9264	2/3 VOTE Exceeds 10% Maximum		219,947
<b>Prior FY 2021</b>			
Prior Year Actual	Proceeds	FY21	\$2,051,465
<b>Stormwater Bond Calculation FY22</b>			
Gross Taxable Value			\$482,281,847
	Millage Rate	97% Proceeds	
	0.9999	\$467,767	
<b>FY22 at Voted Proposed Millage:</b>			
Budget at 97%	FY22		\$ 2,188,884
Proceeds 100%	FY22		2,256,582
Roll Back Rate			4.2885
Majority Vote Rate			4.4785
Proposed Millage			4.6865
2/3 Vote			4.9264

TRIM DR 420 - Brevard County & DOR values		
Current Year Real Property	1	476,934,050
Current Year Personal Prop	2	4,572,797
Centrally Assessed	3	
Current Year Gross Taxable	4	481,506,847
New Taxable over 115%	5	3,144,664
Gross Taxable Adjusted Value	6	478,362,183
Prior Year Final GTV	7	454,356,502
Adjusted Taxable Value	8	
Levy Debt Service? Yes	9	
Prior year millage	10	4.5151
PY Proceeds	11	2,051,465
Previous Applied/Paid	12	0
Adj PY Proceeds	13	2,051,465
Dedicated TIF	14	0
Adj CY Taxable Value	15	478,362,183
Rolled back rate	16	
<b>Proposed Millage (MM)</b>	<b>17</b>	<b>4.6865</b>
<b>Total Taxes at Proposed</b>	<b>18</b>	<b>2,256,582</b>
Type Municipality	19	
Authority Principal	20	
Multi County No	21	
Prior Year Proceeds	22	2,051,465
CY Rolled-back	23	
CY Rolled-back taxes	24	2,051,465
Total Taxes at Proposed	25	2,256,582
CY Proposed millage	26	4.6865
CY Proposed as % change	27	9.9986%

NOTES:

Note to Residents: "Maximum Millage" is a specific term the Town uses according to the State Department of Revenue in order for the Town to be "Truth in Millage" (TRIM) compliant. The term "maximum millage" does not imply that the Town Commission will be levying the maximum taxes to the citizens of Melbourne Beach. At the appropriate meeting, the Town Commission sets an amount (a maximum millage) that the Town cannot go over for the final budget. The Town Commission can come down from the maximum millage amount when determining the final budget, but cannot go over this amount for any reason.

**TOWN OF MELBOURNE BEACH**  
**GENERAL FUND #001**  
**STATEMENT OF REVENUES**  
**FY2022 BUDGET**

REVENUE	Departments, Funds & Descriptions	FY18 Actual	FY19 Budget	FY20 Budget	FY21 Budget 4%	FY22 97%
	<b>TAXES</b>	Voted 4,2766	Voted 4,3885	Voted 4,534	4,5151	4,8888
001-00-311.00.00	Ad Valorem Taxes (budgeted at 97%)	1,547,373	1,740,413	1,886,438	1,992,326	2,188,884
001-00-312.41.00	Local Option County Gas Tax	58,280	72,661	84,538	70,450	66,200
001-00-314.10.00	Utility Services Tax FPL	248,158	254,265	262,103	239,000	269,000
001-00-314.30.00	Utility Services Tax Water	52,834	52,754	54,289	52,300	58,000
001-00-314.40.10	Utility Services Tax Gas-AmenGas	7,420	6,386	8,208	6,500	8,000
001-00-314.40.20	Utility Service Tax Gas -Suburban	1,284	1,148	1,197	1,300	1,100
001-00-314.40.30	Utility Service Tax Gas-Ferrell	3,504	3,361	2,731	3,800	2,100
001-00-315.00.00	Communication Service Tax	130,983	131,765	135,877	102,300	130,000
001-00-316.00.00	Business Tax	13,905	5,217	4,086	13,500	6,300
001-00-323.10.00	Franchise Fees FPL	190,331	191,655	190,881	164,500	192,000
001-00-323.70.00	Franchise Fees Solid Waste Residential	33,284	37,326	38,280	38,000	39,000
001-00-323.70.10	Franchise Fee Solid Waste Commercial	11,915	15,983	14,096	14,500	12,000
001-21-312.52.00	Insurance Premium Tax		32,500	42,500	40,536	40,536
	Brevard County Tax Escrow	49,871				
	<b>TOTAL TAXES</b>	<b>2,349,122</b>	<b>2,545,434</b>	<b>2,725,224</b>	<b>2,739,012</b>	<b>3,013,120</b>
	<b>LICENSES &amp; PERMITS</b>					
125-24-322.10.00	Zoning Reviews	7600	7,045	4,106	4,000	2,000
125-24-329.00.10	BOA Variance Fees	1303	1,000	1,500	1,000	1,000
125-24-322.10.10	Site Plan Review P&Z			900		1,500
125-24-322.31.00	Advertising Costs BOA		278	267	800	250
125-24-322.31.20	Advertising P&Z					100
001-22-322.30.00	Fire Inspections	6735	4,815	4,495	6,500	4,500
001-00-342.20.00	Safety Inspection Vac Rentals					850
001-00-342.20.10	Safety Inspection Vac Rental Renewals					850
001-00-345.10.00	Vacation Rental Application Fee					5,000
001-00-345.10.10	Vacation Rental Renewal Fee					5,000
125-24-322.00.00	Building Permits	159670	147,936	157,166	142,000	152,000
125-24-322.20.00	Building Plan Review	7820	10,556	4,716	5,000	4,500
125-24-329.00.00	Other Licenses	2415	2,070	700	2,000	700
	<b>TOTAL LICENSES &amp; PERMITS</b>	<b>185,543</b>	<b>173,700</b>	<b>173,850</b>	<b>161,300</b>	<b>178,250</b>
	<b>INTERGOVERNMENTAL</b>					
001-00-332.12.00	FEMA Hurricanes	0	0		25,000	
001-00-334.10.00	State FEMA				5,000	
001-00-334.12.00	COVID-19 Funding					1,000,000
001-00-334.20.00	DEP Grant			39,500		
001-00-334.20.10	CARES Act POLICE DEPT					
001-00-334.40.00	Safety Grants FMIT					5,000
001-00-335.12.00	State Revenue Sharing Proceeds	75,200	55,054	52,026	78,000	55,000
001-00-335.15.00	Alcoholic Beverage Licenses	4,127	3,784	4,427	4,400	4,100
001-00-335.18.00	Half Cent Sales Tax Local Gov.	189,249	187,940	180,708	186,000	184,000
	<b>TOTAL INTERGOVERNMENTAL</b>	<b>268,576</b>	<b>246,778</b>	<b>276,661</b>	<b>298,400</b>	<b>248,100</b>
	<b>SERVICES</b>					
001-21-347.90.01	Special Events Law Enforcement	1200	1,000	800	1,500	1,500
001-21-337.20.00	Law Enforcement MOU School Board BC	13000	39,000	52,000	57,000	57,000
103-22-337.90.10	Special Events Fire	0	-	11,000	2,000	5,000
001-41-347.90.01	Special Events Public Works	150	100	10,000		
001-72.329.00.00	Special Recreational Permits	75	-	50	75	
001-72-347.41.00	Founders Day	8639	9,730		10,000	7,000
001-72-347.50.00	Recreation Facilities	11590	13,000	13,000	5,000	12,000
001-75-344.50.00	Parking Revenue Ryckman Park				37,008	37,008
172-75-344.50.00	Parking Meter Revenue Ocean Park					74,400
001-72-366.47.03	Community Donations (Park Benches)		800	800	1,800	
	<b>TOTAL SERVICES</b>	<b>34,654</b>	<b>63,830</b>	<b>87,650</b>	<b>114,183</b>	<b>193,908</b>
	<b>FINES &amp; FORFEITURES</b>					
001-21-351.00.00	Fines-Law Enforcement	6044	5,290	6,402	5,600	8,000
001-21-351.13.00	Parking Tickets	2014	5,558	8,010	5,700	8,000
001-21-351.13.10	Accident Reports		240	172	125	100
125-24-354.00.00	Fines-Local Ordinance Violation	5852	3,500	3,500	2,000	
001-29-359.00.00	Fines-Code Fines & Forfeitures		2,050	-	-	1,000
001-75-342.10.00	Parking Tickets Ryckman Park					3,000
172.75-342.10.00	Parking Tickets Ocean Park					3,000
	<b>TOTAL FINES &amp; FORFEITURES</b>	<b>13,910</b>	<b>16,638</b>	<b>18,084</b>	<b>13,425</b>	<b>23,100</b>
	<b>MISCELLANEOUS INCOME</b>					
001-00-381.00.00	Transfer from Reserves	0	-	-		
001-00-381.00.00	Transfers In (Building Dept. Assessments)	18000	18,000	18,000	18,000	
001-00-361.10.00	Interest on Investments	14658	14,000	24,000	7,400	1,275
001-00-366.21.00	Donations	1521	-	1,000	-	100
001-00-369.00.00	Miscellaneous Revenue	13348	15,000	15,000	5,000	500
001-21-337.25.01	State LE Computer Grant	1100	1,000	1,000	1,000	1,000
001-21-337.90.01	Other Grants	0	-	-		
001-21-364.10.00	Disposal of Assets - Vehicles (Police Dept.)	0	-	-		
001-21-364.20.00	Disposal of Assets - Other (Police Dept.)	0	-	-		
001-21-366.21.01	Donations-Law Enforcement	0	150			
001-21-369.00.00	Miscellaneous Revenue (Law Enforcement)	191	-	-	100	
001-21-383.84.01	Capital Lease Law Enforcement	0	30,953			
001-22-327.90.01	Grant Revenue (Fire)	0	-	-		
001-22-337.90.02	Fire Corporation (Mini Pumper& Truck D-58)	21647	21,649	21,700	15,462	
001-22-364.10.00	Disposal of Assets-Vehicles (Fire)	0	-	-		
001-22-364.20.00	Disposal of Assets-Other (Fire)	100	100	250	250	
001-22-369.00.00	Miscellaneous Revenue (Fire)	300	300		3,000	
001-41-364.10.00	Disposal of Assets (Public Works)	0	-	250		
001-41-369.00.00	Miscellaneous Revenue (Public Works)	0	-	-		
125-24-369.00.00	Miscellaneous Revenue (Building Dept.)	0	-	-		
	<b>TOTAL MISCELLANEOUS</b>	<b>70,865</b>	<b>101,152</b>	<b>81,200</b>	<b>60,212</b>	<b>2,875</b>
	<b>TOTAL REVENUES</b>	<b>2,922,670</b>	<b>3,147,332</b>	<b>3,362,669</b>	<b>3,376,532</b>	<b>3,659,363</b>

NEW  
NEW  
NEW  
NEW  
1,000,000  
CLOSED  
PAID OFF

282,821



**TOWN OF MELBOURNE BEACH**  
**GENERAL FUND #001**  
**STATEMENT OF REVENUES AND EXPENDITURES**  
**FISCAL YEAR 2022 BUDGET**

Department Funds & Descriptions	FY18 Budget Voted 4.2766	FY19 Budget 4.3885	FY20 Budget 4.5340	FY21 Budget 4.5151	FY22 Budget 4.6865	Long Term Capital Items	Total Expense
<b>REVENUE</b>							
Taxes ACTUAL	2,358,891	2,477,258	2,677,373	2,739,012	3,013,120		
Licenses & Permits	124,650	152,700	177,835	161,300	178,250		
Intergovernmental	259,700	266,600	313,900	298,400	248,100		
Services	18,635	60,000	87,850	114,183	193,908		
Fines & Forfeitures	15,750	15,750	13,100	13,425	23,100		
Miscellaneous Income	59,749	101,152	81,200	50,212	2,875		
<b>TOTAL REVENUE</b>	<b>2,837,375</b>	<b>3,073,460</b>	<b>3,351,258</b>	<b>3,376,532</b>	<b>3,659,353</b>		
<b>EXPENDITURES</b>							
<b>GENERAL GOVERNMENT</b>							
Legislative (11)	112,312	117,995	171,624	129,476	136,448		
Executive (12)	138,594	154,325	119,988	165,551	176,373		
Finance (13)	111,197	116,070	107,009	115,161	123,003		
Legal Counsel (14)	77,575	64,575	81,500	98,250	98,250		
Comprehensive Planning (15)	26,000	18,000	67,500	28,000	20,000		
General Services (19)	403,521	331,550	517,838	443,332	453,724	118,665	572,389
Public Works (41)	326,385	353,578	322,430	295,176	400,651	10,000	410,651
Parks & Recreation (72)	60,650	63,950	11,800	10,850	24,100		
Ocean Park Fund (172)					59,769		
<b>TOTAL GENERAL GOVERNMENT</b>	<b>1,256,234</b>	<b>1,220,043</b>	<b>1,399,689</b>	<b>1,285,796</b>	<b>1,492,318</b>		
<b>PUBLIC SAFETY</b>							
Law Enforcement (21)	1,088,769	1,123,894	1,164,187	1,173,071	1,189,451	15,000	1,204,451
Fire Control (22)	207,266	225,979	342,350	306,813	291,216	36,777	327,993
Bldg. Dept. (125)	146,514	193,093	234,131	237,574	223,226		
Code Enforcement (29)	9,039	17,476	17,023	18,016	18,174		
<b>TOTAL PUBLIC SAFETY</b>	<b>1,451,588</b>	<b>1,560,442</b>	<b>1,757,691</b>	<b>1,735,474</b>	<b>1,722,067</b>		
<b>OTHER</b>							
Transfer to Long Term Capital Fund (19)				31,578	70,000	118,665	
Transfer to Long Term Capital Fund (21)				16,500	4,000	15,000	
Transfer to Long Term Capital Fund (22)				28,500	27,000	36,777	
Transfer to Long Term Capital Fund (41)				10,000	10,000	10,000	
Transfer to Muni Bond Debt Service 201	129,553	126,250	116,700	111,003	121,175	Capital Items	
Transfer to Stormwater Fund 341				600	600	500	
<b>TOTAL OTHER TRANSFERS</b>	<b>129,553</b>	<b>126,250</b>	<b>193,878</b>	<b>288,268</b>	<b>442,847</b>		
<b>TOTAL EXPENSES</b>	<b>2,837,375</b>	<b>2,906,735</b>	<b>3,351,258</b>	<b>3,309,538</b>	<b>3,659,349</b>		
<b>REVENUES OVER EXPENDITURES</b>	<b>0</b>	<b>166,725</b>	<b>-</b>	<b>66,994</b>	<b>(4)</b>		
<b>BALANCED BUDGET FINAL</b>							

TOWN OF MELBOURNE BEACH, FLORIDA			
WORKFORCE (HR) CALCULATIONS WORKSHEET			
FY22 PROPOSED SALARY INCREASES			
Dept.	Town Budgeted Positions	FY22 Base	3.00%
TC Legislative	Commissioner	\$3,100	
TC Legislative	Commissioner	\$3,100	
TC Legislative	Commissioner	\$3,100	
TC Legislative	Vice Mayor	\$3,100	
TC Legislative	Mayor	\$3,800	
	<b>Total Town Commission</b>	<b>\$16,200</b>	
Executive	Town Manager	\$100,000	Contract
Finance	Finance Manager		
Legislative	Town Clerk		
Legislative	Deputy Town Clerk (63%)		
Building	Building Official		Contract
Building	Building Clerk		
Building	Administrative Assistant		
Code Officer	Code Compliance (40%)		
	<b>Town Hall Total</b>	<b>\$335,332</b>	
Fire Dept.	<b>Fire Department Chief</b>	<b>\$69,010</b>	
Fire Dept.	Fire Inspector		Contract
Police Dept.	Police Chief -Griswold		
Police Dept.	Police Lieutenant 1-Smith		
Police Dept.	Police Sergeant 2-Kino		
Police Dept.	Police Sergeant 1 -Hinchman		
Police Dept.	Corporat/Detective Sadler		
Police Dept.	Police Officer 1-Martin		
Police Dept.	Police Officer 2-Smith		
Police Dept.	Police Officer 3-O'byrne		
Police Dept.	Police Officer 4 (SRO)-Dovale		
Police Dept.	Police Officer 5-Bradley		
Police Dept.	Police Officer 7-Tejeda		
Police Dept.	Police Administrative		
Police Dept.	Crossing Guard (vacant)		
	<b>Police Department Total</b>	<b>\$557,875</b>	<b>\$12,636</b>
Public Works	Public Works Director		
Public Works	Maintenance Worker II		
Public Works	Maintenance Worker II		
Public Works	Maintenance Worker II		
Public Works	Maintenance Worker I		
	<b>Public Works Total</b>	<b>\$191,283</b>	<b>\$2,976</b>
	<b>Total Town Employees FY22</b>	<b>\$1,253,500</b>	<b>\$15,612</b>
	<b>Total Town Commission FY22</b>	<b>\$16,200</b>	
	<b>All Salaries FY22</b>	<b>\$1,269,700</b>	

FRS: Town 10.83%  
 SUTA: 0.32%  
 Social Sec 6.20%  
 Medicare 1.45%

Health Care 100% paid by Town for Town Employees  
 Health Care 50% paid by Town for spouse and children  
 Life Ins \$30,000 paid by Town for Police Officers  
 Life Ins \$15,000 paid by Town for all other employees  
 FRS State dictated rate all eligible employees  
 Police Pension 5% Employee salary contribution  
 Police Pension 35.02% Town Contribution of employee salary  
 Dental Paid by Employee  
 Supplemental Ins Paid by Employee



Town of Melbourne Beach  
Capital Investment Plan Worksheet  
FY2022 through FY2030

GENERAL FUND 001	FY22	FY23	FY24	FY25	FY26	FY27	FY28	FY29	FY30	Cost	Years
<b>General Government Department 19</b>											
Pave and Mil 1 Mile	\$ 52,000.00	\$ 52,000.00	\$ 52,000.00	\$ 52,000.00	\$ 52,000.00	\$ 52,000.00	\$ 52,000.00	\$ 52,000.00	\$ 52,000.00	\$ 52,000.00	annual
Town Hall Roof Replacement	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00					\$ 300,000.00	30 years
Community Center Roof	\$ 6,665.00	\$ 6,665.00	\$ 6,665.00							\$ 20,000.00	25 years
Curb and Sidewalk Repairs		\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00			\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	annual
Generator						\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 80,000.00	20 years
A/C Units		\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00			\$ 60,000.00	7 years
Computer Replacement	\$ 3,596.00	\$ 3,596.00	\$ 3,596.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,500.00	\$ 4,500.00	\$ 3,596.00	annual
Upgrade Sound System Comm Ctr	\$ 2,000.00							\$ 2,000.00		\$ 4,000.00	10 years
Old Town Hall Roof & Windows		\$ 12,500.00	\$ 12,500.00							\$ 25,000.00	15 years
Updated, Integrated software	\$ 50,000.00									\$ 50,000.00	10 years
<b>Total</b>	<b>\$ 174,261.00</b>	\$ 144,261.00	\$ 144,261.00	\$ 125,500.00	\$ 125,500.00	\$ 67,500.00	\$ 67,500.00	\$ 64,500.00	\$ 62,500.00		
<b>Police Department 21</b>											
New Police Vehicle	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 18,500.00	\$ 18,500.00	\$ 18,500.00	\$ 18,500.00	\$ 18,500.00	\$ 33,000.00	2 years
800 MHZ Hand held Pak Sets	\$ 9,000.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 5,750.00	\$ 5,750.00	\$ 5,750.00	\$ 5,750.00	\$ 11,500.00	2 years
Glock Fire Arms (12)	\$ 5,100.00	\$ 729.00	\$ 729.00	\$ 729.00	\$ 729.00	\$ 729.00	\$ 729.00	\$ 729.00		\$ 5,100.00	7 years
Radar Unit-hand held		\$ 3,400.00	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00	\$ 3,140.00	3 years
Playground & PW Camera		\$ 2,400.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 3,000.00	3 years
Radar Trailer #1		\$ 1,250.00	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00	\$ 8,000.00	6 years
Radar Trailer #2		\$ 3,750.00	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00	\$ 8,000.00	6 years
Interactive Mobil Situational Train	\$ 29,695.00										
<b>Total</b>	<b>\$ 58,795.00</b>	\$ 31,029.00	\$ 25,629.00	\$ 25,629.00	\$ 29,129.00	\$ 30,379.00	\$ 30,379.00	\$ 30,379.00	\$ 29,650.00		
<b>Fire Department 22</b>											
Fire Hose Replacement										\$ 9,000.00	15 years
Floor Refinished								\$ 13,500.00	\$ 13,500.00	\$ 27,000.00	15 years
Radio Replacement	\$ 25,000.00	\$ 25,000.00		\$ 25,000.00	\$ 25,000.00	\$ 11,000.00				\$ 165,000.00	15 years
Bunker Gear	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 2,500.00	annual
Fire Pagers		\$ 2,400.00	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 6,000.00	3 years
Thermal Camera		\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00					\$ 5,000.00	4 years
K-12 Rescue Saw		\$ 1,250.00	\$ 1,250.00							\$ 2,550.00	15 years
AED's	\$ 1,777.00	\$ 1,777.00	\$ 1,777.00	\$ 1,777.00	\$ 1,777.00					\$ 2,400.00	10 years
Vent Fan		\$ 1,000.00	\$ 1,000.00	\$ 1,000.00						\$ 3,000.00	10 years
Gas Detector		\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00		\$ 3,500.00	9 years
Extrication Tool	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00							\$ 30,000.00	15 years
Fire Chief/Vehicle-finance FY22										\$ 35,000.00	8 years
New Fire Engine 58-finance FY24		\$ 183,333.00	\$ 183,333.00	\$ 183,333.00						\$ 550,000.00	20 years
New Fire Engine 258-finance FY31		\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 600,000.00	20 years
New Squad 58-Finance FY30										\$ 100,000.00	20 years
<b>Total</b>	<b>\$ 46,777.00</b>	\$ 297,760.00	\$ 272,760.00	\$ 286,510.00	\$ 102,177.00	\$ 83,900.00	\$ 72,500.00	\$ 86,000.00	\$ 85,500.00		
<b>Public Works Department 41</b>											
Dune Crossovers	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	annual
24"x35" 3 door garage w/concrete slab	\$ 32,000.00										30 years
Ditch Witch		\$ 4,222.00	\$ 4,222.00	\$ 4,222.00	\$ 4,222.00	\$ 4,222.00	\$ 4,222.00	\$ 4,222.00	\$ 4,222.00	\$ 38,000.00	12 years

GENERAL FUND 001	FY22	FY23	FY24	FY25	FY26	FY27	FY28	FY29	FY30	Cost	Years
Bobcat/skid	\$ 10,000.00	\$ 10,000.00								\$ 30,000.00	20 years
Tractor/backhoe		\$ 10,000.00	\$ 10,000.00	\$ 10,000.00						\$ 30,000.00	20 years
Truck Finance FY27		\$ 8,750.00	\$ 8,750.00	\$ 8,750.00	\$ 8,750.00					\$ 35,000.00	10 years
<b>Total</b>	<b>\$ 46,000.00</b>	\$ 36,972.00	\$ 26,972.00	\$ 26,972.00	\$ 16,972.00	\$ 8,222.00	\$ 8,222.00	\$ 8,222.00	\$ 8,222.00		
<b>Parks Department 72</b>											
Ocean Ave Beautification Project		\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 270,000.00	
Resurface Tennis Court		\$ 6,000.00	\$ 6,000.00	\$ 1,875.00	\$ 1,875.00	\$ 1,875.00	\$ 1,875.00	\$ 1,875.00	\$ 1,875.00	\$ 15,000.00	8 years
Resurface Basketball Court		\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 1,875.00	\$ 1,875.00	\$ 1,875.00	\$ 1,875.00	\$ 15,000.00	8 years
Ryckman Park Playground		\$ 8,600.00	\$ 8,600.00	\$ 8,600.00	\$ 8,600.00	\$ 8,600.00	\$ 8,600.00	\$ 8,600.00	\$ 8,600.00	\$ 46,000.00	begin 6 yrs
<b>Totals</b>	<b>\$ -</b>	\$ 47,600.00	\$ 47,600.00	\$ 43,475.00	\$ 43,475.00	\$ 42,350.00	\$ 42,350.00	\$ 42,350.00	\$ 42,350.00		
<b>General Fund Total Capital Expense</b>	<b>\$ 325,833.00</b>	<b>\$ 557,622.00</b>	<b>\$ 517,222.00</b>	<b>\$ 508,086.00</b>	<b>\$ 317,253.00</b>	<b>\$ 232,351.00</b>	<b>\$ 220,951.00</b>	<b>\$ 231,451.00</b>	<b>\$ 228,222.00</b>		
<b>SPECIAL REVENUE FUND 172</b>											
<b>Ocean Park Parking Fund Capital Expense</b>											
Ocean Park Parking Lot Repairs		\$ 16,500.00	\$ 16,500.00	\$ 16,500.00	\$ 7,200.00	\$ 7,200.00	\$ 7,200.00	\$ 7,200.00	\$ 7,200.00	\$ 50,000.00	7 years
Ocean Park Kiosk		\$ 1,400.00	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00	\$ 10,500.00	8 years
<b>Total Capital Expense Per Year</b>	<b>\$ -</b>	<b>\$ 17,900.00</b>	<b>\$ 17,900.00</b>	<b>\$ 17,900.00</b>	<b>\$ 8,600.00</b>	<b>\$ 8,600.00</b>	<b>\$ 8,600.00</b>	<b>\$ 7,200.00</b>	<b>\$ 7,200.00</b>		
<b>STORMWATER FUND 341 AND 141</b>											
<b>Stormwater and Street Paving</b>											
Sidewalk Andrews to Palm	\$ 18,000.00										
Pave Riverside	\$ 400,000.00										15years
Stormwater repair-construction		\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00		3years
Redwood & Dogwood Street Repairs	\$ 20,000.00										
<b>Total Capital Expense Per Year</b>	<b>\$ 438,000.00</b>	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00		



FY22 Budget Workbook

**TOWN OF MELBOURNE BEACH**  
**GENERAL FUND #001**  
**LEGISLATIVE EXPENSES-DEPT. #11**  
**FY2022 BUDGET**

Departments, Funds & Descriptions	FY20 Budget	FY21 Budget	FY22 Budget	
<b>Dept.: 11 Legislative</b>				
500.11.00 Executive Salaries	16,200	16,200	16,200	
500.12.00 Regular Salaries	78,480	58,937	60,705	
500.14.00 Salaries Overtime	0	0	0.00	
500.21.00 FICA Taxes - Employer Portion	5,748	4,509	4,644	
500.22.20 Retirement Town Employees	6,647	5,894	6,568	
500.23.01 Health Insurance	21,657	6,874	8,568	
500.23.02 Life Insurance	136	136	70	
500.25.00 Unemployment Compensation	251	189	194	96,949
510.31.00 Professional Services	160	160	250	
510.40.00 Travel & Meetings Commission	2,660	3,640	3,640	
510.40.10 Travel & Meetings - Staff	300	2,788	2,788	
510.47.00 Printing	5,735	4,015	5,015	
510.48.00 Promotional Activities	533	600	600	
510.48.40 Legal Notices & Advertising	14,000	8,000	10,000	
510.49.50 Election Expense	6,000	2,500	2,500	
510.54.00 Dues & Subscriptions	785	855	875	
510.54.10 Training & Schools	1,580	4,310	4,410	
510.64.00 Machinery and Equipment	-	2,000	2,000	
510.64.01 Capital Expense	2,000	-	0.00	
543.00.00 Licenses & Fees	7,257	6,646	7,421	39,499
<b>Totals</b>	<b>170,129</b>	<b>128,252</b>	<b>136,448</b>	
	Increase	6%	8,197	

Supplemental Information	
FTE Positions	Positions Budgeted
1.00	Mayor
4.00	Commissioners
1.00	Town Clerk
<b>6.00</b>	<b>Total 76,905</b>

**TOWN OF MELBOURNE BEACH**  
**GENERAL FUND #001**  
**LEGISLATIVE EXPENSES-DEPT. #11**  
**FY2022 BUDGET**

Account Number	Classification/ Description	Qty	Cost	Subtotal	Total
001-11-510.31.00	<b>Professional Services</b>				
	Cross cut shredding	2	125	250	
				<b>Total</b>	<b>250</b>
001-11-510.40.00	<b>Travel &amp; Meetings Commission</b>				
	IEMO/Advanced IEMO	2	700	1,400	
	Tallahassee FLC Legislative Day	1	700	700	
	FLC Annual Conference	1	700	700	
	SCLC dinners (up to 3 attendees per mo.)	24	35	840	
				<b>Total</b>	<b>3,640</b>
001-11-510.40.10	<b>Travel &amp; Meetings Staff</b>				
	FACC Fall Academy Town Clerk	4	149	596	
	FACC Summer Academy	8	149	1,192	
	Brevard County Assoc. Muni-Clerk	6	50	300	
	IIMC Regional Conference-Town Clerk	1	700	700	
				<b>Total</b>	<b>2,788</b>
001-11-510.47.00	<b>Printing</b>				
	Codification-Code of Ordinance, Include LDC		3,500	3,500	
	American Legal Publishing Code Supplement		478	478	
	American Legal Publishing Folio Supplement		909	909	
	Business Cards-Commission, Clerk	4	20	80	
	Commission Name Plates	2	24	48	
				<b>Total</b>	<b>5,015</b>
001-11-510.48.00	<b>Promotional Activities</b>				
	Swearing in Ceremonies, Ribbon Cuttings, Seminars, Open House, Grant Workshops				
				<b>Total</b>	<b>600</b>
001-11-510.48.40	<b>Legal Notice &amp; Advertising</b>				
	Ordinances, Resolutions, Variances				
	Special Exceptions, general notices	8	1,000	8,000	
	TRIM Advertising	2	1,000	2,000	
				<b>Total</b>	<b>10,000</b>
00-11-510.49.50	<b>Election Expense</b>				
	Supervisor of Elections, Legal Notices	1	2,500	2,500	
	Florida Election Commission				
				<b>Total</b>	<b>2,500</b>
001-11-510.54.00	<b>Dues and Subscriptions</b>				
	FACC for Clerk and Deputy Town Clerk	2	80	160	
	SCLC Annual Membership Dues	2	60	120	
	Brevard County Clerk Assoc.	1	30	30	
	International Institute of Municipal Clerks	1	215	215	
	Florida League of Mayors	1	350	350	
				<b>Total</b>	<b>875</b>
001-11-510.54.10	<b>Training &amp; Schools</b>				
	IIMC Webinars	4	50	200	
	Brevard County Assoc of Muni-Clerks	12	30	360	
	IEMO & Advanced IEMO-Commissioners	2	300	600	
	FLC Annual Conference -Commissioners	1	550	550	
	FACC Fall Academy Clerk or Deputy	1	400	400	
	FACC Summer Academy Town Clerk	2	400	800	
	IIMC Regional Conference-Town Clerk	2	350	700	
	ADA Compliance	4	200	800	
				<b>Total</b>	<b>4,410</b>

FY22 Budget Workbook

Account Number	Classification/ Description	Qty	Cost	Subtotal	Total
001-11-510-64.00	<b>Machinery and Equipment</b>				
	Headsets, Datasticks, Microphones,Recorders	1	2,000	2,000	
				<b>Total</b>	<b>2,000</b>
001-11-543.00.00	<b>Licenses &amp; Fees</b>				
	Internet Service, Code of Ordinances Annual Fee	1	495	495	
	Sound Cloud Annual Fee	1	144	144	
	CivicPlus Web	1	2,755	2,755	
	Amazon-Cloud Retention	12	45	540	
	Archive Social-Social Media Retention	12	249	2,988	
	IMCC	1	200	200	
	FlipHTML Newsletter	1	299	299	
				<b>Total</b>	<b>7,421</b>
<b>TOTAL LEGISLATIVE EXPENSE</b>					<b>39,499</b>

<b>TOWN OF MELBOURNE BEACH</b> <b>GENERAL FUND #001</b> <b>EXECUTIVE EXPENSES-DEPT. #12</b> <b>FY2022 BUDGET</b>			
Departments, Funds & Descriptions	FY20 Budget	FY21 Budget	FY22 Budget
<b>Dept.: 12 Executive</b>			
500.12.00 Regular Salaries	90,000	117,820	<b>121,960</b>
500.21.00 FICA Taxes - Employer Portion	6,885	9,013	<b>9,330</b>
500.22.01 Retirement - ICMA	7,623	9,650	<b>10,820</b>
500.22.20 Retirement Town Employees	0	2,132	<b>2376</b>
500.23.01 Health Insurance	10,734	22,109	<b>25,697</b>
500.23.02 Life Insurance	1,200	735	<b>735</b>
500.25.00 Unemployment Compensation	288	377	<b>390</b>
510.40.00 Travel & Meetings	2,400	420	<b>1,320</b>
510.49.99 Miscellaneous	0	0	<b>0</b>
510.52.50 Gas & Oil		2,400	<b>2,400</b>
510.54.00 Dues & Subscriptions	858	895	<b>895</b>
510.54.10 Training & Schools	0	0	<b>450</b>
<b>Totals</b>	<b>119,988</b>	<b>165,551</b>	<b>176,373</b>
	Increase	6.54%	10,822

171,308

5,065

176,373

Supplemental Information		
FTE Positions	Positions Budgeted	
1.00	Town Manager	100,000
0.63	Admin Assist	21,960
	<b>Total</b>	<b>121,960</b>

Contract



**TOWN OF MELBOURNE BEACH**  
**GENERAL FUND #001**  
**EXECUTIVE EXPENSES-DEPT. #12**  
**FY2022 BUDGET**

Account Number	Classification/ Description	Qty	Cost	Subtotal	Total
001-12-510.40.00	<b>Travel &amp; Meetings-STIPEND All Meetings</b>				
	Space Coast League Dinners	12	35	420	
	Florida League of Cities Annual Conference	1	900	900	
				<b>Total</b>	<b>1,320</b>
001-12-510.49.99	<b>Miscellaneous</b>				
				<b>Total</b>	<b>0</b>
001-12-510.52.50	<b>Gas &amp;Oil-Stipend</b>	12	200	2,400	
				<b>Total</b>	<b>2,400</b>
001-12-510.54.00	<b>Dues &amp; Subscriptions</b>				
	ICMA Annual Dues			0	
	FCCMA Membership Fee	1	300	300	
	Space Coast Public Manager's Assoc	1	100	100	
	Florida League of Cities Annual Dues	1	495	495	
				<b>Total</b>	<b>895</b>
001-12-510.54.10	<b>Training &amp; Schools</b>				
	Florida League of Cities Annual Conference	1	450	450	
				<b>Total</b>	<b>450</b>
001-12-510.64.01	<b>Capital Outlay</b>				
					<b>0</b>
<b>TOTAL EXECUTIVE EXPENSE</b>					<b>5,065</b>

FY22 Budget Workbook

**TOWN OF MELBOURNE BEACH**  
**GENERAL FUND #001**  
**FINANCE EXPENSES-DEPT. #13**  
**FY2022 BUDGET**

Departments, Funds & Descriptions	FY20 Budget	FY21 Budget	FY22 Budget	
<b>Dept.: 13 Finance</b>				
500.12.00 Regular Salaries	58,000	59,450	61,234	
500.21.00 FICA Taxes - Employer Portion	4,437	4,548	4,684	
500.22.20 Retirement Town Employees	4,913	5,945	6,626	
500.23.01 Health Insurance	7,716	7,620	7,835	
500.23.02 Life Insurance	68	68	70	
500.25.00 Unemployment Compensation	186	190	196	80,645
510.31.00 Professional Services	4,900	7,400	7,000	
510.32.00 Auditing Services	21,900	22,300	23,000	
510.32.90 Banking Fees	3,300	4,700	4,700	
510.32.95 IPS Banking Fees			3,708	New
510.40.00 Travel & Meetings	1,000	1,900	2,100	
510.41.15 IPS Communications Fee			660	New
510.47.00 Printing	180	180	180	
510.49.99 Miscellaneous	0	0	0	
510.54.00 Dues & Subscriptions	60	60	60	
510.54.10 Training & Schools	350	800	800	42,358
764.10.00 Filing Fees Clerk-Park Tickets			150	New
<b>Totals</b>	107,009	115,161	123,003	123,003
		6.81%	7,842	

<b>Supplemental Information</b>			
FTE Positions	Positions Budgeted		
1.00	Finance Manager		61,234
<b>1.00</b>	<b>Total</b>		<b>61,234</b>

**TOWN OF MELBOURNE BEACH**  
**GENERAL FUND #001**  
**FINANCE EXPENSES-DEPT. #13**  
**FY2022 BUDGET**

Account Number	Classification/ Description	Qty	Cost	Subtotal	Total
001-13-510.31.00	<b>Professional Services</b>				
	Tyler Technologies	1	7,000	7,000	
	OPEB bi-annual report (FY21)	1			
				<b>Total</b>	<b>7,000</b>
001-13-510.32.00	<b>Audit</b>				
	Annual Financial Audit	1	23,000	23,000	
				<b>Total</b>	<b>23,000</b>
001-13-510.32.90	<b>Banking Fees</b>				
	Merchant Service Fee	12	280	3,370	
	Service Charges	12	45	540	
	Check Printing	2	395	790	
				<b>Total</b>	<b>4,700</b>
001-13-510.32.95	<b>IPS Banking Fees</b>	12	309	3,708	
				<b>Total</b>	<b>3,708</b>
001-13-510.40.00	<b>Travel &amp; Meetings</b>				
	FGFOA Government School-fall	1	900	900	
	SCFGFOA Quarterly seminars	4	25	100	
	FGFOA conference summer	1	1,100	1,100	
				<b>Total</b>	<b>2,100</b>
001-13-510.41.15	IPS Communications Fee	12	55	660	
				<b>Total</b>	<b>660</b>
001-13-510.47.00	<b>Printing</b>				
	W2's	1	180	180	
				<b>Total</b>	<b>180</b>
001-13-510.49.99	<b>Miscellaneous</b>				
			0	0	
				<b>Total</b>	<b>0</b>
001-13-510.54.00	<b>Dues &amp; Subscriptions</b>				
	FGFOA Dues	1	35	35	
	FGFOA Dues-Local Chapter	1	25	25	
				<b>Total</b>	<b>60</b>
001-13-510.54.10	<b>Training &amp; Schools</b>				
	FGFOA Government School	1	350	350	
	FGFOA Conference Registration	1	450	450	
				<b>Total</b>	<b>800</b>
001-13-764.10.00	<b>Filing Fees Clerk-Parking Tickets</b>	15	10	150	
				<b>Total</b>	<b>150</b>
<b>TOTAL FINANCE EXPENSE</b>					<b>42,358</b>

<b>TOWN OF MELBOURNE BEACH</b>			
<b>GENERAL FUND #001</b>			
<b>LEGAL EXPENSES-DEPT. #14</b>			
<b>FY2022 BUDGET</b>			
<b>Departments, Funds &amp; Descriptions</b>	<b>FY20 Budget</b>	<b>FY21 Budget</b>	<b>FY22 Budget</b>
<b>Dept.: 14 Legal Counsel</b>			
510.31.00 Professional Services	80,000	96,000	<b>96,000</b>
510.31.01 Code Enforcement Attorney	1,575	2,250	<b>2,250</b>
<b>Totals</b>	<b>81,575</b>	<b>98,250</b>	<b>98,250</b>

<b>TOWN OF MELBOURNE BEACH</b>			
<b>GENERAL FUND #001</b>			
<b>COMPREHENSIVE PLANNING EXPENSES-DEPT. #15</b>			
<b>FY2022 BUDGET</b>			
<b>Departments, Funds &amp; Descriptions</b>	<b>FY20 Budget</b>	<b>FY21 Budget</b>	<b>FY22 Budget</b>
<b>Dept.: 15 Comprehensive Planning</b>			
510.31.00 Professional Services	28,000	18,000	<b>20,000</b>
510.31.95 Grant Services	39,500	10,000	
<b>Totals</b>	<b>67,500</b>	<b>28,000</b>	<b>20,000</b>



TOWN OF MELBOURNE BEACH					
GENERAL FUND #001					
LEGAL COUNSEL EXPENSES-DEPT. #14					
FY2022 BUDGET WORKSHEET					
	Classification/ Description		Qty	Subtotal	Total
001-14-510.31.00	<b>Professional Services</b>				
	Town Attorney		1	81,000	
	Labor Attorney		1	15,000	
				<b>Total</b>	96,000
001-14-510.31.01	<b>Code Enforcement Attorney</b>				
	Code Enforcement Attorney		6	375	
				<b>Total</b>	2,250
<b>TOTAL LEGAL COUNSEL EXPENSE</b>				<b>Total</b>	<b>98,250</b>

TOWN OF MELBOURNE BEACH					
GENERAL FUND #001					
COMPREHENSIVE PLANNING EXPENSES-DEPT. #15					
FY2022 BUDGET WORKSHEET					
	Classification/ Description		Qty	Subtotal	Total
001-15-510.31.00	Professional Planning Serv.		1	20,000	
001-15-510.31.95	Grant Services				
<b>TOTAL COMP. PLANNING EXPENSE</b>				<b>Total</b>	<b>20,000</b>

<b>TOWN OF MELBOURNE BEACH</b> <b>GENERAL FUND #001</b> <b>GENERAL GOVERNMENT SERVICES EXPENSES-DEPT. #19</b> <b>FY2022 BUDGET</b>			
Departments, Funds & Descriptions	FY20 Budget	FY21 Budget	FY22 Budget
<b>Dept.: 19 General Services</b>			
500.24.00 Workers Compensation	2,177	2,290	<b>2,520</b>
510.31.00 Professional Services	4,000	4,000	<b>4,020</b>
510.31.02 Lifeguard Contract	19,600	-	-
510.31.11 Security	1,998	1,998	<b>2,300</b>
510.34.10 Janitorial	14,108	13,308	<b>15,108</b>
510.35.00 Pre-Employment Exp.	135	135	<b>135</b>
510.41.00 Telephone	10,728	8,856	<b>10,992</b>
510.41.10 Communication Services	41,004	42,816	<b>43,608</b>
510.43.00 Street Lights	45,000	45,000	<b>46,000</b>
510.43.10 Electricity	32,500	22,580	<b>28,704</b>
510.43.20 Water & Sewer	6,600	5,496	<b>1,560</b>
510.43.50 Waste Service Tax	2,964	2,807	<b>2,807</b>
510.45.00 General Liability Insurance	53,700	62,192	<b>68,412</b>
510.45.01 Flood Insurance	3,400	3,410	<b>3,751</b>
510.45.02 Property Insurance	41,500	45,938	<b>50,920</b>
510.45.03 Auto Insurance	7,500	7,500	<b>7,788</b>
510.46.10 Office Equipment Maintenance	4,904	5,408	<b>4,232</b>
510.46.15 Equipment Maintenance	13,800	13,300	<b>14,500</b>
510.46.36 Pest Control	3,000	3,000	<b>3,000</b>
510.46.41 Mowing Contract	29,820	18,604	<b>22,410</b>
510.46.60 Signal Maintenance	2,500	-	-
510.47.00 Printing	200	400	<b>600</b>
510.49.48 Environmental Board Expense	960	6,420	<b>3,420</b>
510.49.98 Contingency	30,000	30,000	<b>30,000</b>
510.49.99 Miscellaneous	300	300	<b>300</b>
510.51.00 Office Supplies	9,100	10,500	<b>9,000</b>
510.51.10 Postage	1,800	2,000	<b>1,200</b>
510.52.10 Janitorial Supplies	5,000	5,000	<b>3,000</b>
510.54.00 Dues & Subscriptions	252	270	<b>320</b>
510.64.01 Capital Outlay	149,749	131,296	<b>174,261</b>
543.00.00 Licenses & Fees	11,117	19,732	<b>17,521</b>
<b>Totals</b>	<b>549,416</b>	<b>514,556</b>	<b>572,389</b>

Short Term (1Year) Capital Projects	FY22	FY23	FY24	FY25	FY26
Pave and mil 1 mile of road** ( Into Perpetuity)	<b>52,000</b>	52,000	52,000	52,000	52,000
Town Hall Roof Replacement	<b>60,000</b>	60,000	60,000	60,000	60,000
Community Center Roof	<b>6,665</b>	6,665	6,665		
Curb and Sidewalk Repair		2,000	2,000	2,000	2,000
Generator (begin FY27)					
A/C Units		7,500	7,500	7,500	7,500
Computer Replacement	<b>3,596</b>	3,596	3,596	4,000	4,000
Upgrade Sound System	<b>2,000</b>				
Old Town Hall Roof & Windows		12,500	12,500		
New Integrated Computer Software (13,29,41,125)	<b>50,000</b>				
<b>Short Term Capital</b>	<b>55,596</b>	3,596	22,761	4,000	64,000
<b>Long Term Capital</b>	<b>118,665</b>	140,665	121,500	121,500	61,500
<b>Total Capital</b>	<b>174,261</b>	<b>144,261</b>	<b>144,261</b>	<b>125,500</b>	<b>125,500</b>

**TOWN OF MELBOURNE BEACH**  
**GENERAL FUND #001**  
**GENERAL GOVERNMENT SERVICES EXPENSES-DEPT. #19**  
**FY2022 BUDGET**

Account Number	Classification/ Description	Qty	Cost	Subtotal	Total
001-19-500.24.00	<b>Workers Compensation</b> Florida Municipal Insurance Trust	1	2,520	2,520	
				<b>Total</b>	<b>2,520</b>
001-19-510.31.00	<b>Professional Services</b> Trac EZ @250.00 per mo. Employee Benefits Corp (Cobra Admin) Misc., Animal Control	12 12	250 60	3,000 720 300	
				<b>Total</b>	<b>4,020</b>
001-19-510.31.02	<b>Lifeguard Contract</b> Brevard County Life Guard Agreement <b>MOVED TO FUND 314 OCEAN PARK</b>				
				<b>Total</b>	<b>0</b>
001-19-510.31.11	<b>Security</b> Key Fobs-mag locks Battery Back Up's , Id cards, repairs ATP Fire-Alarm monitoring Key Fob software & server		500 900 75	500 900 900	
		12			
				<b>Total</b>	<b>2,300</b>
001-19-510.34.10	<b>Janitorial Services</b> General Cleaning Town Hall Complex & PW	12	1,259	15,108	
				<b>Total</b>	<b>15,108</b>
001-19-510.35.00	<b>Pre-Employment Exp. (Town Hall)</b> Drug tests & Credit Check	3	45	135	
				<b>Total</b>	<b>135</b>
001-19-510.41.00	<b>Telephone</b> Sprint Cell phones ( PD, PW, FD, TM) AT&T Phones AT&T Mobility-Air cards (police cars) Florida High Speed-back up internet/phone	12 12 12 12	315 254 197 150	3,780 3,048 2,364 1800	
				<b>Total</b>	<b>10,992</b>
001-19-510.41.10	<b>Communication Service</b> Spectrum (formerly Brighthouse) Computer Experts (Southern Software) Server Back Ups (3servers)	12 12 12	1,280 1,757 597	15,360 21,084 7,164	
				<b>Total</b>	<b>43,608</b>
001-19-510.43.00	<b>Street Lights-FPL</b>	12	3,834	46,000	
				<b>Total</b>	<b>46,000</b>
001-19-510.43.10	<b>Electricity-FPL (interior&amp; pumps)</b>	12	2,392	28,704	
				<b>Total</b>	<b>28,704</b>
001-19-510.43.20	<b>Water &amp; Sewer-Town Hall</b>	12	130	1,560	
				<b>Total</b>	<b>1,560</b>
001-19-510.43.50	<b>Waste Service Tax</b> Brevard County Solid Waste Fee Atlantic St Waste Pick Up Fee	1 1	2,649 158	2,649 158	
				<b>Total</b>	<b>2,807</b>
001-19-510.45.00	<b>General Liability Insurance-FMIT</b>	4	17,103	68,412	
				<b>Total</b>	<b>68,412</b>
001-19-510.45.01	<b>Flood Insurance</b> Wright National Flood Ins. for Town Hall	1	3,751	3,751	
				<b>Total</b>	<b>3,751</b>
001-19-510.45.02	<b>Property Insurance-FMIT</b>	4	12,730	50,920	
				<b>Total</b>	<b>50,920</b>
001-19-510.45.03	<b>Auto Insurance-FMIT</b>	4	1,947	7,788	
				<b>Total</b>	<b>7,788</b>

FY22 Budget Workbook

Account Number	Classification/ Description	Qty	Cost	Subtotal	Total
001-19-510.46.10	<b>Office Equipment Maintenance</b>				
	DEX	12	141	1,692	
	Quarterly Copy count	4	635	2,540	
				<b>Total</b>	<b>4,232</b>
001-19-510.46.15	<b>Equipment Maintenance</b>		14,500	14,500	
	HVAC repairs -all buildings			<b>Total</b>	<b>14,500</b>
001-19-510.46.36	<b>Pest Control</b>	12	250	3,000	
				<b>Total</b>	<b>3,000</b>
001-19-510.46.41	<b>Mowing</b>	2	11,205	22,410	
	Contract (\$33,613) 2/3 of contract			<b>Total</b>	<b>22,410</b>
001-19-510.47.00	<b>Printing</b>		600	600	
	parking stickers, business cards			<b>Total</b>	<b>600</b>
001-19-510.49.48	<b>Environmental Boards Expense (EAB)</b>				
	Intern	3	500	1,500	
	Sea Oats, Beach Clean up, plantings, Edu			960	
	Gas for Composting Truck	12	80	960	
				<b>Total</b>	<b>3,420</b>
001-19.510.49.98	<b>Contingency</b>	1	30,000	30,000	
				<b>Total</b>	<b>30,000</b>
001-19-510.49.99	<b>Miscellaneous</b>			300	
				<b>Total</b>	<b>300</b>
001-19-510.51.00	<b>Office Supplies</b>		9,000	9,000	
				<b>Total</b>	<b>9,000</b>
001-19.510.51.10	<b>Postage</b>		1,200	1,200	
				<b>Total</b>	<b>1,200</b>
001-19-510.52.10	<b>Janitorial Supplies-All Buildings &amp; Depts.</b>		3,000	3,000	
				<b>Total</b>	<b>3,000</b>
001-19-510.54.00	<b>Dues &amp; Subscriptions</b>	1	320	320	
	Annual subscription-Florida Today			<b>Total</b>	<b>320</b>
001-19-510.64.01	<b>FY21 Capital Outlay</b>				
	Short term		107,596	107,596	
	Long term		79,165	79,165	
				<b>Total</b>	<b>186,761</b>
Account Number	Classification/ Description	Qty	Cost	Subtotal	Total
001-19-543.00.00	<b>License &amp; Fees</b>				
	Annual Go Daddy Domain Name		250	250	
	Annual DEP Agency Fee-Ocean Park		300	300	
	Quarterly elevator inspection	4	572	2,288	
	Annual Elevator License Renewal	1	75	75	
	Annual Fire Alarm Inspection	1	1,700	1,700	
	Annual ATP Fire Extinguisher Inspection			525	
	Annual American Test Center Safety Inspection			320	
	Annual fire extinguisher recharge	5	35	175	
	Comprehensive Background Annual Fee		1,100	1,100	
	Annual Sonic Wall Software TH	1	725	725	
	Annual EndPoint Anti Virus Fee	24	31	744	
	Annual Computer Warranty	1	99	99	
	Annual Fee Barracuda TH Complex	34	75	2,550	
	Duo Remote Authentication	5	50	250	
	Annual Server Software (Veritas)	3	199	597	
	Mnthly Adobe Software Licenses (6 users)	12	102	1,224	
	Annual Generator Maintenance Fee	1	2,500	2,500	
	Qrtly HVAC Contract	4	506	2,024	
	Annual Fee-Innovative Credit Solutions	1	75	75	
				<b>Total</b>	<b>17,521</b>
<b>TOTAL GENERAL GOVERNMENT</b>					<b>584,889</b>



TOWN OF MELBOURNE BEACH			
GENERAL FUND #001			
LAW ENFORCEMENT EXPENSE-DEPT. #21			
FY2022 BUDGET			
Departments, Funds & Descriptions	FY20 Budget	FY21 Budget	FY22 Budget
<b>Dept.: 21 Law Enforcement</b>			
500.12.00 Regular Salaries	542,401	557,875	570,664
500.12.50 Holiday Pay	19,000	19,000	19,000
500.14.00 Salaries Overtime	30,300	30,300	30,300
500.14.16 Hurricane Pay			17,950
500.15.00 Education Incentive Pay	6,600	6,600	6,600
500.15.01 First Responder	7,920	7,920	7,920
500.21.00 FICA Taxes	46,376	47,560	50,856
500.22.02 Police Pension	292,640	262,355	232,807
500.22.20 Retirement Town Employees	2,828	3,421	3,813
500.23.01 Health Insurance	55,227	78,104	83,152
500.23.02 Life Insurance	2,255	2,255	2,500
500.23.10 Statutory AD&D	1,000	1,000	1,000
500.24.00 Workers Compensation	12,500	13,125	14,438
500.25.00 Unemployment Compensation	600	-	2,127
520.31.00 Professional Services	680	680	725
520.34.40 Dispatching Services	17,756	17,756	17,785
520.40.00 Travel & Meetings	540	1,540	2,240
520.41.10 Communication Srv	1,020	1,080	4,488
520.46.10 Office Equipment	3,000	3,000	5,500
520.46.15 Equipment Maintenance	2,000	2,000	2,000
520.46.16 Radar Calibration	1,000	700	700
520.46.20 Vehicle Maintenance	13,000	10,000	12,000
520.48.00 Promotional Activities	1,800	1,200	1,200
520.48.50 Crime Prevention	1,100	1,100	1,100
520.49.99 Miscellaneous	100	100	100
520.51.10 Postage			350
520.52.00 Uniforms	7,350	4,000	6,600
520.52.05 Protective Gear	8,100	6,242	8,328
520.52.50 Gas & Oil	13,000	13,000	13,000
520.52.70 Medical	500	600	600
520.52.90 Operating Supplies	3,420	3,720	3,720
520.54.00 Dues & Subscriptions	450	450	1,955
520.54.10 Training & Schools	3,500	3,500	5,400
520.64.01 Capital Outlay	45,700	61,080	58,795
520.71.00 Principal Retired	22,543	0	0
520.72.00 Interest Expense	1,719	0	0
543.00.00 Licenses & Fees	12,762	13,819	14,738
<b>Totals</b>	<b>1,180,687</b>	<b>1,175,082</b>	<b>1,204,451</b>
	Increase	2.50%	29,369

Salary	570,664
	19,000
	30,300
	6,600
	30,300
	7,920
	664,784

New

35.02%

\$1,043,127

new

161,324  
1,204,451

Supplemental Information	
FTE Positions	Positions Budgeted
1.00	Chief
1.00	Lieutenant
2.00	Sergeants
1.00	Corporal
6.00	Officers
1.00	Admin Clerk
0.50	Crossing Guard (vacant)
<b>Total \$557,875.00</b>	

**TOWN OF MELBOURNE BEACH**  
**GENERAL FUND #001**  
**LAW ENFORCEMENT EXPENSES-DEPT. #21**  
**FY2022 BUDGET**

Account Number	Classification/ Description	Qty	Cost	Subtotal	Total
001-21-520.31.00	<b>Professional Services</b>				
	Courier	12	50	600	
	Cross Cut Shredding	1	125	125	
				<b>Total</b>	<b>725</b>
001-21-520.31.11	<b>Security</b>				
	security cameras-Ocean Park				move
001-21-520.34.40	<b>Dispatching Services</b>				
	Sherriff's Department Interlocal Agreement	1	17,785	17,785	
				<b>Total</b>	<b>17,785</b>
001-21-520.40.00	<b>Travel &amp; Meetings</b>				
	Training for Chief & LT.	4	100	400	
	Police Conference	2	350	700	
	Officer of the Year Awards Dinner	4	35	140	
	Officer Trainings		1,000	1,000	
				<b>Total</b>	<b>2,240</b>
001-21-520.41.10	<b>Communication Services</b>				
	Cloud Backup	12	269	3,228	
	Computer Experts	12	90	1,080	
	Adobe	12	15	180	
				<b>Total</b>	<b>4,488</b>
001-21-520.46.10	<b>Equipment</b>				
	Laptop (grant)	1	1,000	1,000	
	Laptop-auto	2	2,250	4,500	eo-y-1
				<b>Total</b>	<b>5,500</b>
001-21-520.46.15	<b>Equipment Maintenance</b>				
			2,000	2,000	
				<b>Total</b>	<b>2,000</b>
001-21-520.46.16	<b>Radar/Speed Calibration</b>				
	Radar/Speed /Wind Calibrations; Hand held radars	2	350	700	
				<b>Total</b>	<b>700</b>
001-21-520.46.20	<b>Vehicle Maintenance</b>				
	Repairs and Routine Maintenance		12,000	12,000	
				<b>Total</b>	<b>12,000</b>
001-21-520.48.00	<b>Promotional Activities</b>				
	Coffee With A Cop, National Night Out (our version) awards		1,200	1,200	
	Officer of the quarter & year plaques, Police Memorial Week				
				<b>Total</b>	<b>1,200</b>
001-21-520.48.50	<b>Crime Prevention</b>				
	pencils, stickers, glo sticks, hats	1	1,100	1,100	
				<b>Total</b>	<b>1,100</b>
001-21-520.49.99	<b>Miscellaneous</b>				
			100	100	
				<b>Total</b>	<b>100</b>
001-21-520.51.10	<b>Postage</b>				
				<b>350</b>	
				<b>Total</b>	<b>350</b>
001-21-520.52.00	<b>Uniforms</b>				
	Uniforms, boots, badges, pants, hashmarks, belts		6,600	6,600	
				<b>Total</b>	<b>6,600</b>
001-21-520.52.05	<b>Protective Gear</b>				
	Amunition	3	362	1,086	
	Duty Belts et al		1,000	1,000	
	Bullet Proof Vests	1	742	742	
	Body Cameras w/ clip and slider/batteries	1	1,500	1,500	eo-y-1
	Taser	2	1,500	3,000	eo-y-1
	Ballistic Shield	1	1,000	1,000	ey-5
				<b>Total</b>	<b>8,328</b>
001-21-520.52.50	<b>Gas &amp; Oil</b>				
			13,000	13,000	
				<b>Total</b>	<b>13,000</b>
001-21-520.52.70	<b>Medical Supplies</b>				
	First Responder Supplies, First Aid Kits	1	500	500	
	CPR Cards		110	100	
				<b>Total</b>	<b>600</b>
001-21-520.52.90	<b>Operating Supplies</b>				
	Evidence Supplies, crime scene kit	1	1,300	1,300	
	Printing	1	300	300	
	thermal paper for ticket writers	4	30	120	
	Batteries/Camera's/Brochures	1	2,000	2,000	
				<b>Total</b>	<b>3,720</b>

FY22 Budget Workbook

Account Number	Classification/ Description	Qty	Cost	Subtotal	Total
001-21-520.54.00	<b>Dues &amp; Subscriptions</b>				
	Law & Drug books	2	225	450	
	Brevard County Association Membership Dues	1	30	30	
	National Association of Chiefs	1	60	60	
	Florida Police Chiefs Association	1	135	1,365	
	Brevard County Detective's Association	1	50	50	
				<b>Total</b>	<b>1,955</b>
001-21-520.54.10	<b>Training &amp; Schools</b>				
	Summer Police Conference	2	350	700	
	Winter Police Conference	2	350	700	
	College courses, supervisory, administration		4,000	4,000	
				<b>Total</b>	<b>5,400</b>
001-21-520.64.01	<b>Capital Outlay</b>				
	Short Term		43,795	43,795	
	Long Term		15,000	15,000	
				<b>Total</b>	<b>58,795</b>
001-21-520.71.00	<b>Principal</b>			0	
				<b>Total</b>	
001-21-520.72.00	<b>Interest Expense</b>			0	
				<b>Total</b>	
001-21-543.00.00	<b>Licenses &amp; Fees</b>				
	PAC Annual Dues	1	50	50	
	Power DMS software	12	133	1,596	
	Gun range fees	2	220	440	
	Police Law Institute	1	1,628	1,628	
	Center for Law Enforcement	1	1,000	1,000	
	Finder (investigative service)	1	1,000	1,000	
	Annual Fee-Background Investigations	1	600	600	
	Veritas Systems Annual Fee (domain)	1	199	199	
	Sonic Wall (PD server security )	1	725	725	
	Barracuda (email security)	12	269	3,228	
	800 MHZ Annual Service Fee (1/2 split with FD)	1	4,272	4,272	
				<b>Total</b>	<b>14,738</b>
<b>TOTAL LAW ENFORCEMENT EXPENSE</b>					<b>161,324</b>

Short Term (1 Year) Capital Projects		FY22	FY23	FY24	FY25
New police vehicle inc radio	1 in 2023 (\$30,000) every other year	15,000	15,000	15,000	15,000
800 MHZ Pak Sets 2 x \$4,500	2 in 2024 (\$4500) every other year	9,000	4,500	4,500	4,500
Glock Fire Arm 12 units	12 in 2029 (\$5100) every 7 years	5,100	729	729	729
Radar Unit (hand held)	2 in 2024 (\$1700) every 3 years		3,400	1,700	1,700
PW & Playground camera	2 in 2023 (\$1200) every 3 years		2,400	1,200	1,200
Radar Trailer #1	1 in 2024 (\$7500) every 6 years		1,250	1,250	1,250
Radar Trailer#2	1 in 2027 (\$7500) Every 6 years		1,250	1,250	1,250
Interactive Mobil Training Software		29,695			
<b>Short Term Totals</b>		<b>43,795</b>	<b>16,200</b>	<b>8,134</b>	<b>15,000</b>
<b>Long Term Capital</b>		<b>15,000</b>	<b>10,112</b>	<b>17,779</b>	<b>9,663</b>
	<b>Total Capital Expenditures</b>	<b>58,795</b>	<b>26,312</b>	<b>25,913</b>	<b>24,663</b>

**TOWN OF MELBOURNE BEACH**  
**GENERAL FUND #001**  
**FIRE CONTROL EXPENSES-DEPT. #22**  
**FY2022 BUDGET**

Departments, Funds & Descriptions	FY20 Budget	FY21 Budget	FY22 Budget
<b>Dept.: 22 Fire Control</b>			
500.12.00 Regular Salaries	38,422	55,000	69,010
500.14.00 Salaries Overtime	-	-	-
500.21.00 FICA Taxes - Employer Portion	2,939	4,208	5,279
500.22.20 Retirement Town Employees	3,254	6,050	7,467
500.23.01 Health Insurance	4,489	4,932	4,968
500.23.02 Life Insurance	162	162	162
500.23.10 Statutory AD&D	165	180	180
500.24.00 Workers Compensation	6,000	7,200	7,920
500.25.00 Unemployment Compensation	123	176	221
520.31.00 Professional Services	104,000	93,000	80,000
520.34.40 Dispatching Services	5,000	5,000	5,200
520.35.00 Pre Employment Expense	3,380	2,380	1,225
520.40.00 Travel & Meetings	500	500	500
520.41.10 Communication Services	1,200	1,260	1,260
520.46.15 Equipment Maintenance	4,077	7,162	8,665
520.46.20 Vehicle Maintenance	23,050	23,150	22,950
520.46.30 Building Maintenance		1,000	1,000
520.48.55 Fire Preventive Inspections	2,820	4,536	4,536
520.51.00 Office Supplies	300	400	400
520.52.00 Uniforms	5,150	6,195	6,225
520.52.02 S.C.B.A.	1,750	1,950	1,850
520.52.05 Protective Gear	3,780	2,605	2,505
520.52.10 Janitorial Supplies	750	750	1,000
520.52.20 Tools & Hardware	1,500	1,500	1,500
520.52.50 Gas & Oil	2,100	2,400	2,450
520.52.70 Medical Supplies	700	900	1,370
520.54.00 Dues & Subscriptions	360	215	265
520.54.10 Training & Schools	6,750	6,750	6,650
520.54.12 Training Materials	800	800	1,920
520.64.01 Capital Outlay	86,500	35,000	36,777
520.71.00 Principal Retired	42,152	44,409	29,734
520.72.00 Interest Expense	6,311	4,054	3,267
543.00.00 Licenses & Fees	12,366	10,989	11,537
<b>Totals</b>	<b>370,850</b>	<b>334,813</b>	<b>327,993</b>
	Increase	-2.04%	-6,820

95,207

new

232,786

Supplemental Information		
FTE Positions	Positions Budgeted	
1.00	Fire Chief	69,010
4.00 Stipend Paid	Fire Fighters Volunteers	
<b>5.00</b>	<b>Total</b>	<b>69,010</b>

FY22 Budget Workbook

**TOWN OF MELBOURNE BEACH**  
**GENERAL FUND #001**  
**FIRE CONTROL EXPENSES-DEPT. #22**  
**FY2022 BUDGET**

Account Number	Classification/ Description	Qty	Cost	Subtotal	Total
001-22-520.31.00	<b>Professional Services</b>				
	Vol firefighter stipend & incentives		100,000	55,000	
	Weekend Volunteers (4)			20,000	
	Annual physicals / Surfside	50	100	5,000	
				<b>Total</b>	<b>80,000</b>
001-22-520.34.40	<b>Dispatching Services</b>	4	1,300	5,200	
	Indialantic Dispatching			<b>Total</b>	<b>5,200</b>
001-22-520.35.00	<b>Pre-Employment Expense</b>				
	Brevard Police Test CTR	10	45	<b>450</b>	
	Health First Drug Test	10	28	<b>280</b>	
	Hepatitis B shots	3	165	<b>495</b>	
				<b>Total</b>	<b>1,225</b>
001-22-520.40.00	<b>Travel &amp; Meetings</b>	1	500	500	
				<b>Total</b>	<b>500</b>
001-22-520.41.10	<b>Communications Services</b>	12	105	1,260	
	ComputerExperts			<b>Total</b>	<b>1,260</b>
001-22-520.46.15	<b>Equipment Maintenance</b>				
	Equipment Batteries/ Box			400	
	AED Batteries	3	350	1,050	
	Saw Maintenance			650	
	Power Hawk Maintenance			1,000	
	Generator Maintenance			300	
	Ventilation Fan Maintenance			300	
	Annual Maintenance Breathing Compressor			1,000	
	Air Quality Test Qtrly	4	100	400	
	Gas Detector Maintenance			400	
	Annual Fire Extinguisher Inspt			600	
	Extractor Maintenance & Repair			65	
	Ladder & Hose Maintenance			2,500	
				<b>Total</b>	<b>8,665</b>
001-22-520.46.20	<b>Vehicle Maintenance</b>				
	Pump Test E-58, 258 & Sq. 58	3	200	600	
	Service & Repair Engine-58	1	7,000	7,000	
	Service & Repair Engine-258	1	7,000	7,000	
	Service & Repair Squad 58	1	3,450	3,450	
	Service & Repair ATV 58	1	500	500	
	Service & Repair District 58	1	2,000	2,000	
	Service & Repair Marine 58	1	1,400	1,400	
	Service & Repair Ski 58	1	1,000	1,000	
				<b>Total</b>	<b>22,950</b>
001-22-520.46.30	<b>Building Maintenance</b>				
	Station supplies & maintenance	1	1,000	1,000	
				<b>Total</b>	<b>1,000</b>
001-22-520.48.55	<b>Fire Preventive Inspections</b>				
	Fire Inspection Fee	12	378	4,536	
				<b>Total</b>	<b>4,536</b>
001-22-520-51.00	<b>Office Supplies</b>		400	400	
				<b>Total</b>	<b>400</b>

FY22 Budget Workbook

Account Number	Classification/ Description	Qty	Cost	Subtotal	Total
<b>001-22-520.52.00</b>	<b>Uniforms</b>				
	Full Dress Uniform	10	375	3,750	
	Duty Uniform Pants	15	30	450	
	Duty Uniform Boots	15	55	825	
	Duty Uniform Shirts	80	15	1,200	
	<b>Total</b>				<b>6,225</b>
<b>001-22-520.52.02</b>	<b>S.C.B.A</b>				
	Recertification	20	50	1,000	
	Repair	1	300	300	
	Masks with bags	2	250	500	
	Fit Testing Kit	1	50	50	
	<b>Total</b>				<b>1,850</b>
<b>001-22-520.52.05</b>	<b>Protective Gear</b>				
	Nomex Hood Replacement	5	25	125	
	Glove Replacement	5	60	300	
	Boot Replacement	2	330	660	
	Helmet Replacement	2	335	670	
	Flashlight Replacement	5	60	300	
	Support gloves	5	55	275	
	Support boots	5	35	175	
	<b>Total</b>				<b>2,505</b>
<b>001-22-520.52.10</b>	<b>Cleaning Supplies</b>	1	1,000	1,000	
	Station, Vehicle, Bunker Gear				<b>1,000</b>
<b>001-22-520.52.20</b>	<b>Tools and Hardware</b>	1	1,500	1,500	
	Various specialty tools for Station 58				<b>1,500</b>
<b>001-22-520.52.50</b>	<b>Gas &amp; Oil</b>	1	2,300	2,300	
	Roadway Oil Absorbent (accidents)		100	150	
	<b>Total</b>				<b>2,450</b>
<b>001-22-520.52.70</b>	<b>Medical Supplies</b>		1,370	1,370	
	Oxygen refill, AED Pads, misc				<b>1,370</b>
<b>001-22-520.54.00</b>	<b>Dues &amp; Subscriptions</b>				
	FL Fire Chief's Association	1	125	125	
	NVFC Membership	1	20	20	
	Space Coast Fire Chief's Association	4	30	120	
	<b>Total</b>				<b>265</b>
<b>001-22-520.54.10</b>	<b>Training</b>				
	Specialty Training Courses	5	150	750	
	Fire Instructor Fees	300	15	4,500	
	Burn Building	1	1,400	1,400	
	<b>Total</b>				<b>6,650</b>
<b>001-22-520.54.12</b>	<b>Training Materials</b>				
	Books and Materials	10	100	1,000	
	CPR Renewal cards	20	10	200	
	Vehicle Extraction Training	1	100	100	
	HeartCode BLS	20	31	620	
	<b>Total</b>				<b>1,920</b>
<b>001-22-520.64.01</b>	<b>Capital Outlay</b>				
	<b>Short term Capital Outlay</b>				
	Long Term Capital Outlay			36,777	
	<b>Total</b>				<b>36,777</b>
<b>001-22-520.71.00</b>	<b>Principal</b>				
	Engine 258 #15 of 15-Final Pymt	1	29,734	29,734	
	<b>Total</b>				<b>29,734</b>
<b>001-22-520.72.00</b>	<b>Interest</b>				
	Engine 258 #15 of 15 Final Pymt	1	3,267	3,267	
	<b>Total</b>				<b>3,267</b>

FY22 Budget Workbook

Account Number	Classification/ Description	Qty	Cost	Subtotal	Total
001-22-543.00.00	<b>Licenses &amp; Fees</b>				
	800 MHZ Fee	28	178	4,984	
	Tag renewals		50	50	
	Inspireworks Annual Fee		840	840	
	Doodle Meetings Annual Fee		75	75	
	Who's Responding software		600	600	
	Annual Fee Emergency Reporting software		1,831	1,831	
	NFPA Standard Access		1,580	1,580	
	Fire Rescue Academy		670	670	
	Veritas software		199	199	
	Volunteer Email Accounts	10	60	600	
	Signup Genius Annual Fee		108	108	
				<b>Total</b>	<b>11,537</b>

<b>TOTAL FIRE CONTROL EXPENSE</b>				<b>232,786</b>
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Short term Capital Outlay (1 year)	FY22	FY23	FY24	FY25	FY26
<b>Fire Hose Replacement</b>					
Radio replacement	25,000	25,000		25,000	25,000
Bunker Gear	10,000	10,000	10,000	10,000	10,000
Thermal Camera	Purchase in 2025 & 2026 (\$5,000)	2,500	2,500	2,500	2,500
k-12 Rescue Saw		1,250	1,250		
AED'S	Purchase in 2026 (\$8880)	1,777	1,777	1,777	1,777
Vent Fan	Purchase in 2025 (\$3,000)		1,000	1,000	1,000
Gas Detector	Purchase in 2029 (\$3,500)		500	500	500
Fire Chief Vehicle	Purchase in 2032 (\$50,000)**				
New Engine 58	Consider Financing in FY24	183,333	183,333	183,333	
New Engine 258	Consider Financing in FY31	60,000	60,000	60,000	60,000
New Squad 58	Consider Financing in FY31 or later				
	<b>Short Term Capital</b>		26,250	1,250	28,500
	<b>Long Term Capital</b>	36,777	15,777	15,777	12,277
	<b>Total Capital Expenditure</b>	36,777	42,027	17,027	40,777

\*\* \$50,000 to be paid from money moved to long term capital from the stipend in FY20 & FY21 F150 Interceptor (Police Version)

Engine 58, 258, and Squad 58 are not calculated in the year-to-date totals.  
Due to consideration for financing



**TOWN OF MELBOURNE BEACH  
SPECIAL REVENUE FUND  
BUILDING DEPARTMENT FUND #125  
BUILDING DEPT. #24  
FY2022 BUDGET**

Department Funds & Descriptions	FY19 Actual	FY20 Actual	FY21 Budget
<b>Dept.: #24 Building Department</b>			
500.12.00 Regular Salaries	56,922.85	67,959.02	75,116.00
500.14.00 Overtime	636.08	297.94	817.52
500.21.00 FICA Taxes-Employer Portion	4,001.95	5,000.64	5,746.00
500.22.20 Retirement Town Employees	4,602.14	6,017.46	7,512.00
500.23.01 Health Insurance	11,530.87	16,859.93	18,144.00
500.23.02 Life Insurance	84.88	129.49	136.00
500.23.10 Statutory AD&D			0.00
500.24.00 Workers Compensation			0.00
500.25.00 Unemployment Compensation	45.84	68.27	240.00
520.31.00 Professional Services	82,823.30	86,849.84	55,703.54
520.40.00 Travel & Meetings	5.89	78.88	0.00
520.45.03 Auto Insurance			0.00
520.46.20 Vehicle Maintenance			0.00
520.51.00 Office Supplies	349.24	265.37	266.00
520.51.10 Postage			
520.52.00 Uniforms		183.00	
520.52.20 Tools & Hardware			46.91
520.52.50 Gas & Oil			
520.54.00 Dues & Subscriptions			95.00
520.54.10 Training & Schools	849.00		80.00
520.64.01 Capital Outlay			
543.00.00 Licenses & Fees			
581.00.00 Transfer Out	9,000.00		
<b>Totals</b>	170,852.04	183,709.84	163,902.97
		Decrease	24.11%

Supplemental Information	
FTE Positions	Positions Budgeted
1.00	Administrative Clerk
1.0	Administrative Bldg. Assist
<b>2</b>	<b>Total</b>

<b>TOWN OF MELBOURNE BEACH</b>
<b>BUILDING DEPARTMENT FUND #125</b>
<b>EXPENSE DEPT #24</b>
<b>FY2022 BUDGET</b>

Account Number	Classification/ Description	Qty	Cost	Subtotal	Total
125-24-520.31.00	<b>Professional Services</b>				
	Safebuilt Building Official 16hrs/95	52	1,520	79,040	
	Safebuilt Building Inspector 8hrs/80	52	640	33,280	
				<b>Total</b>	<b>112,320</b>
125-24-520.40.00	<b>Travel &amp; Meetings</b>				
	Annual BOAF Conference				
				<b>Total</b>	
125-24-520.45.03	<b>Auto Insurance</b>				
				<b>Total</b>	
125-24-520.46.20	<b>Vehicle Maintenance</b>				
	Repairs and Routine Maintenance				
				<b>Total</b>	
125-24-520.51.00	<b>Office Supplies</b>				
	door hangers, public signs, work orders		400	400	
				<b>Total</b>	<b>400</b>
125-24-520.51.10	<b>Postage</b>				
	Notifications by Certified Mail		30	30	
				<b>Total</b>	<b>30</b>
125-24-520.52.00	<b>Uniforms</b>				
	Shirt	4	25	100	
	Jacket				
				<b>Total</b>	<b>100</b>
125-24-520.52.20	<b>Tools &amp; Hardware</b>				
			100	100	
				<b>Total</b>	<b>100</b>
125-24-520.52.50	<b>Gas &amp; Oil</b>				
				<b>Total</b>	
125-24-520.54.00	<b>Dues &amp; Subscriptions</b>				
	New Code Book				
				<b>Total</b>	
125-24-520.54.10	<b>Training &amp; Schools</b>				
				<b>Total</b>	
125-24-543.00.00	<b>Licenses &amp; Fees</b>				
	State of Florida, ICC Renewal				
				<b>Total</b>	
125-00-581.00.00	<b>Transfers Out-Removed Per Commission</b>				
	To General Fund				
				<b>Total</b>	<b>0</b>
<b>TOTAL BUILDING DEPARTMENT EXPENSES</b>					<b>112,950</b>

FY22 Budget Workbook

**TOWN OF MELBOURNE BEACH**  
**GENERAL FUND #001**  
**CODE ENFORCEMENT DEPT. # 29**  
**FY2022 BUDGET**

Department Funds & Descriptions	FY19 Budget	FY20 Budget	FY21 Budget	
<b>Dept.: 29 Code Enforcement</b>				
500.12.00 Regular Salaries	13,312	13,312	14,054	
500.21.00 FICA Taxes - Employer Portion	1,018	1,018	1,075	
500.22.20 Retirement Town Employees	1,054	1,128	1,521	
500.23.10 AD&D	53	53	100	
500.24.00 Worker's Compensation	166	166	200	
500.25.00 Unemployment Compensation	43	43	45	16,995
520.40.00 Travel & Meetings	100	35	35	
520.45.03 Auto Insurance		124	124	
520.46.12 Maintenance Supplies			50	new
520.46.20 Vehicle Maintenance	800	250	150	
520.49.99 Miscellaneous	0	0	0	
520.51.00 Office Supplies	200	100	50	
520.51.10 Postage	100	350	350	
520.51.20 Recording Costs		120	120	
520.52.00 Uniforms	130	75	75	
520.52.50 Gas & Oil	300	150	150	
520.54.00 Dues & Subscriptions	100	0	0	
520.54.10 Training & Schools	100	100	75	1,179
<b>Totals</b>	<b>17,476</b>	<b>17,023</b>	<b>18,174</b>	
	Increase	6.76%	1,150	

<b>Supplemental Information</b>		
FTE Positions	Positions Budgeted	
16 hours per week	Code Enforcement Officer	14,054
	<b>Total</b>	<b>14,054</b>

FY22 Budget Workbook

**TOWN OF MELBOURNE BEACH**  
**GENERAL FUND #001**  
**CODE ENFORCEMENT DEPT. # 29**  
**FY2022 BUDGET**

Account Number	Classification/ Description	Qty	Cost	Subtotal	Total
001-29-520.40.00	Travel & Meetings			35	
				<b>Total</b>	<b>35</b>
001-29-520.45.03	Auto Insurance	4	31	124	
				<b>Total</b>	<b>124</b>
001-29-520.46.12	Maintenance Supplies			50	
				<b>Total</b>	<b>50</b>
001-29-520.46.20	Vehicle Maintenance			150	
				<b>Total</b>	<b>150</b>
001-29-520.49.99	Miscellaneous			0	
				<b>Total</b>	<b>0</b>
001-29-520.51.00	Office Supplies			50	
				<b>Total</b>	<b>50</b>
001-29-520.51.10	Postage		350	350	
				<b>Total</b>	<b>350</b>
001-29-520.51.20	Recording Costs court costs, lien filings	3	40	120	
				<b>Total</b>	<b>120</b>
001-29-520.52.00	Uniforms Shirt & Pants	3	25	75	
				<b>Total</b>	<b>75</b>
001-29-520.52.50	Gas & Oil			150	
				<b>Total</b>	<b>150</b>
001-29-520.54.00	Dues & Subscriptions				
				<b>Total</b>	
001-29-520.54.120	Training & Schools			75	
				<b>Total</b>	<b>75</b>
<b>TOTAL CODE ENFORCEMENT EXPENSE</b>				<b>Total</b>	<b>1,179</b>

CAPITAL REQUESTS: NONE

**TOWN OF MELBOURNE BEACH**  
**GENERAL FUND #001**  
**PUBLIC WORKS EXPENSES-DEPT. # 41**  
**FY2022 BUDGET**

Departments, Funds & Descriptions	FY20 Budget	FY21 Budget	FY22 Budget	FY22 Payroll	FY21 Payroll	FY20 Payroll	Difference 22 vs 21
<b>Dept.: 41 Public Works</b>							
500.12.00 Regular Salaries	155,000	157,976	191,283				
500.14.00 Salaries Overtime	2,000	4,000	4,000				
500.21.00 FICA Taxes - Employer Portion	11,858	12,085	14,633				
500.22.20 Retirement Town Employees	13,129	15,798	20,697				
500.23.01 Health Insurance	16,115	16,980	21,840				
500.23.02 Life Insurance	180	236	236				
500.23.10 AD&D	159	200	200				
500.24.00 Workers Compensation	2,000	2,500	2,750				
500.25.00 Unemployment Compensation	496	506	612	256,251	210,280	200,936	45,971
530.31.00 Professional Services			25,000	New			
530.34.91 Landscaping	5,000	3,300	6,500				
530.40.00 Travel & Meetings	200	200	200				
530.43.15 Electrical Services			5,000	new			
530.43.50 Dump Service	2,000	2,000	2,000				
530.46.12 Maintenance Supplies	7,000	6,500	3,000				
530.46.15 Equipment Maintenance/Repairs	4,000	2,500	2,500				
530.46.20 Vehicle Maintenance/Repairs	3,438	8,000	9,500				
530.46.30 Building Maintenance/Repairs	5,000	4,500	6,500				
530.46.31 Maintenance Old Town Hall	1,000	1,000	500				
530.46.32 Maintenance Ryckman House	2,000		500				
530.46.35 Maintenance Pier	2,000		500				
530.46.40 Grounds Maintenance	15,000	14,000	7,000				
530.46.43 Tree Expense			3,500	New			
530.52.00 Uniforms	1,300	2,100	2,100				
530.52.05 Protective Gear	600	1,000	1,000				
530.52.20 Tools & Hardware	2,600	3,000	4,000				
530.52.25 Tool Rentals	3,000	2,000	3,500				
530.52.50 Gas & Oil	2,900	3,600	3,600				
530.53.10 Street Repair & Painting	3,000	5,500	7,500				
530.53.15 Parking Lot Maintenance			2,500	new			
530.53.20 Street Signs	3,000	6,000	10,000				
530.54.10 Training & Schools	1,500	1,500	1,500				
530.54.10 Welding Equipment		2,696	500				
<b>530.64.01 Capital Outlay</b>	<b>44,500</b>	<b>25,500</b>	<b>46,000</b>				
530.71.00 Principal Retired	11,592						
530.72.00 Interest Expended	864			154,400			
<b>Totals</b>	<b>322,430</b>	<b>305,176</b>	<b>410,651</b>	<b>410,651</b>			
	From FY20 Increase	27.36%	88,221				

**Supplemental Information**

**No. of FTE Positions Budgeted**

1.00	Director	
1.00	Maintenance Worker II	
1.00	Maintenance Worker II	
1.00	Maintenance Worker II	
1.00	Maintenance Worker I	new
<b>5.00</b>	<b>Total</b>	<b>161,283</b>

**TOWN OF MELBOURNE BEACH**  
**GENERAL FUND #001**  
**PUBLIC WORKS EXPENSES-DEPT. #41**  
**FY2022 BUDGET**

Account Number	Classification/ Description	Qty	Cost	Subtotal	Total
001-41-530.31.00	<b>Professional Service</b> Town garden/parks upkeep			25,000	
				<b>Total</b>	<b>25,000</b>
001-41-530.34.91	<b>Landscaping</b> Mulch, plantings			6,500	
				<b>Total</b>	<b>6,500</b>
001-41-530.40.00	<b>Travel &amp; Meetings</b>			200	
				<b>Total</b>	<b>200</b>
001-41-530.43.15	<b>Electrical Services</b>			5,000	
				<b>Total</b>	<b>5,000 new</b>
001-41-530.43.50	<b>Dump Service</b> HazMat Disposal Fee Dumpster rental (removal & disposal)	1 1	1,500 500	1,500 500	
				<b>Total</b>	<b>2,000</b>
001-41-530.46.12	<b>Maintenance Supplies</b> batteries, all tape, paint,keys,locks, bolts, nuts			3,000	
				<b>Total</b>	<b>3,000</b>
001-41-530.46.15	<b>Equipment Maintenance/ Repairs</b>			2,500	
				<b>Total</b>	<b>2,500</b>
001-41-530.46.20	<b>Vehicle Maintenance</b> Ford, Silverado, Bucket Truck John Deere, GEM , tractor, tires			9,500	
				<b>Total</b>	<b>9,500</b>
001-41-530.46.30	<b>Building Maintenance / Repairs</b> toilets,doors, a/c filters,garage doors			6500	
				<b>Total</b>	<b>6,500</b>
001-41-530.46.31	<b>Maintenance Old Town Hall</b>			500	
				<b>Total</b>	<b>500</b>
001-41-530.46.32	<b>Maintenance Ryckman House</b>			500	
				<b>Total</b>	<b>500</b>
001-41-530.46.35	<b>Maintenance Pier</b>			500	
				<b>Total</b>	<b>500</b>
001-41-530.46.40	<b>Grounds Maintenance</b> Ryckman Park,Circle Park, Bi-Centennial Triangle, Boat Ramp Loggerhead, 5th Ave			7,000	
				<b>Total</b>	<b>7,000</b>
001-41-530.46.43	<b>Tree Expense</b> Removal & grinding			3,500	
				<b>Total</b>	<b>3,500 new</b>
001-41-530.52.00	<b>Uniforms (4 employees)</b> Cargo shorts (5 each) & Shirts (5 each) boot allowance	40 4	40 125	1,600 500	
				<b>Total</b>	<b>2,100</b>
001-41-530.52.05	<b>Protective Gear</b>			1,000	
				<b>Total</b>	<b>1,000</b>
001-41-530.52.20	<b>Tools &amp; Hardware</b>			4,000	
				<b>Total</b>	<b>4,000</b>
001-41-530.52.25	<b>Tool Rentals</b> metal slabs, lifts,tractors, directional signs			3,500	
				<b>Totals</b>	<b>3,500</b>
001-41-530.52.50	<b>Gas &amp; Oil</b>			3,600	
				<b>Total</b>	<b>3,600</b>
001-41.530.53.15	<b>Parking Lot Maintenance</b>			2,500	
				<b>Total</b>	<b>2,500</b>
001-41-530.53.10	<b>Street Repair &amp; Painting</b> Cold patch, concrete, gravel,striping			7,500	
				<b>Total</b>	<b>7,500</b>
001-41-530.53.20	<b>Street Signs</b>			10,000	
				<b>Total</b>	<b>10,000</b>

FY22 Budget Workbook

Account Number	Classification/ Description	Qty	Cost	Subtotal	Total
001-41-530.54.10	Training & Schools			1,500	
				<b>Total</b>	<b>1,500</b>
001-41-530.57.25	Welding Equipment Nexair, propane refills-smoothing torch			500	
				<b>Total</b>	<b>500</b>
001-41-530.64.01	Capital Outlay				
	Short term		36,000	36,000	
	Long Term		10,000	10,000	
				<b>Total</b>	<b>46,000</b>
001-41-530.71.00	Principal Retired				
				<b>Total</b>	
001-41-530.72.00	Interest Expended				
				<b>Total</b>	

<b>TOTAL PUBLIC WORKS EXPENSE</b>				<b>154,400</b>
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	FY22	FY23	FY24	FY25	FY26
Dune Crossover upgrades	4,000	4,000	4,000	4,000	4,000
24"x35" 3 door garage w/ concrete slab	32,000				
Ditch Witch		4,222	4,222	4,222	4,222
Tractor w/ backhoe	10,000	10,000	10,000		
Truck Finance in FY27 (\$40,000)		8,750	8,750	8,750	8,750
<b>Short Term Capital Totals:</b>	<b>\$ 36,000</b>	<b>14,000</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>

<b>Long Term Capital Totals:</b>	<b>10,000</b>	<b>18,389</b>	<b>14,389</b>	<b>10,889</b>	<b>10,889</b>
<b>Total All Capital</b>	<b>\$ 46,000</b>	<b>32,389</b>	<b>18,389</b>	<b>14,889</b>	<b>14,889</b>



**TOWN OF MELBOURNE BEACH**  
**GENERAL FUND #001**  
**PARKS & RECREATION EXPENSES-DEPT. # 72**  
**2022 BUDGET**

Departments, Funds & Descriptions	FY20 Budget	FY21 Budget	FY22 Budget
<b>Dept.: 72 Parks &amp; Recreation</b>			
<b>Revenues</b>			
<b>Dept.: 72 Parks &amp; Recreation</b>			
329.00.00 Other Licenses, Fees & Permits	0	0	0
347.41.00 Founder's Day	10,000	10,000	8,000
347.50.00 Facility Rentals	13,000	13,000	13,000
366.47.03 Com Ctr Donations(Park Benches)	1,600	1,600	
366.47.04 Melbch Tennis Donations	0	0	0
366.47.05 Playground Donations			
366.47.06 Oaks for Oak			
<b>Total</b>	<b>24,600</b>	<b>24,600</b>	<b>21,000</b>
<b>Expenditures</b>			
570.46.42 Park Beautification (benches)	1,600	1,600	
570.46.43 Tree Expense (Oaks for Oak)		800	0
570.48.10 Founder's Day	5,000	5,000	6,000
570.48.12 Founder's Day Clean Up			
570.48.50 Movies in the Park	1,400	1,400	1,800
570.48.52 Fourth of July	500	500	1,000
570.48.53 Christmas Decorations Park	250	1,500	1,500
570.48.60 Easter Egg Hunt	50	50	50
570.48.90 Recreational Programs*			13,000
570.63.01 Tennis Court Expenditures	500		350
570.63.02 Bball & Vball Courts	2,000		200
570.63.05 Bocce Court	500		200
570.64.01 Capital Projects **			
<b>Total</b>	<b>11,800</b>	<b>10,850</b>	<b>24,100</b>

Capital Expenditures	FY22	FY23	FY24	FY25	FY26
Ocean Avenue Beautification Project		30,000	30,000	30,000	30,000
Tennis Court Resurface		6,000	6,000	1,875	1,875
Basketball Court Resurface FY26		3,000	3,000	3,000	3,000
Playground Upgrades FY25		8,600	8,600	8,600	8,600
Short Term Capital Expense		6,000		11,600	11,600
Long Term Capital Expense	-	41,600	43,475	31,875	31,875
<b>Total Capital Expense</b>	<b>-</b>	<b>47,600</b>	<b>43,475</b>	<b>43,475</b>	<b>43,475</b>

Recreational Programs via the Parks Board  
 5 programs per week year round  
 Paid instructor \$50.00 per class per week.

FY22 Beautification- to utilize funds from  
 Code Enforcement case.

FY22 Budget Workbook

<b>TOWN OF MELBOURNE BEACH</b>			
<b>SPECIAL REVENUE FUND</b>			
<b>POLICE EDUCATION BOOK (College Fund) - FUND #121</b>			
<b>STATEMENT OF REVENUES AND EXPENDITURES</b>			
<b>FY2022 BUDGET</b>			
<b>Fund 121</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>
<b>Police Education</b>	<i>Actual</i>	To Date	<b>Budget</b>
<b>Revenues</b>			
121-21-351.00.00 Fines & Forfeitures	567.79	488.72	<b>550.00</b>
<b>TOTAL REVENUES</b>	<b>567.79</b>	<b>488.72</b>	<b>550.00</b>
<b>Expenditures</b>			
121-21-520.54.10 Training & Schools	0.00	0.00	<b>0.00</b>
<b>TOTAL EXPENSE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>REVENUE OVER EXPENSE</b>	567.79	488.72	<b>550.00</b>
<b>CASH BALANCE SUMMARY</b>			
Beginning Cash Balance10/1	9,813.43	10,381.22	<b>10,869.94</b>
<b>ENDING CASH BALA</b>	<b>10,381.22</b>	<b>10,869.94</b>	<b>11,419.94</b>

<b>TOWN OF MELBOURNE BEACH</b> <b>SPECIAL REVENUE FUND</b> <b>BUILDING DEPART EDUCATION FUND -FUND #124</b> <b>STATEMENT OF REVENUES AND EXPENDITURES</b> <b>FY2022 BUDGET</b>			
<b>Fund 124</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>
<b>Building Education Fund</b>	<i>Actual</i>	To Date	<b>Budget</b>
<b>Revenues</b>			
124-00-329-00.00 License, Fees & Permits	513.33	522.99	500.00
124-00-381.00.00 Transfers In			
<b>TOTAL REVENUE</b>	<b>513.33</b>	<b>522.99</b>	<b>500.00</b>
<b>Expenditures</b>			
124-24-520.54.10 Training & Schools	0.00	0.00	0.00
<b>TOTAL EXPENSE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>REVENUE OVER EXPENSE</b>	<b>513.33</b>	<b>522.99</b>	<b>500.00</b>
<b>CASH BALANCE SUMMARY</b>			
Beginning Cash Balance 10/1	1,102.64	1,615.97	2,138.96
<b>ENDING CASH BALANCE 9/30</b>	<b>1,615.97</b>	<b>2,138.96</b>	<b>2,638.96</b>

TOWN OF MELBOURNE BEACH					
SPECIAL REVENUE FUND					
STORMWATER UTILITY FUND - FUND #141					
STATEMENT OF REVENUES AND EXPENDITURES					
FY2022 BUDGET					
		Verified			
Fund 141		FY19	FY20	FY21	FY22
	Stormwater Utility	Actual	Actual	To Date	Budget
<b>Revenues</b>					
141-41-313.33.00	Stormwater Utility Fees	54,487.26	54,525.77	54,823.51	54,500.00
141-41-337.90.01	Other Grants				
141-41-369.00.00	Transfer In				
141-41-322.10.20	Drainage Site Plan Review		1,772.88	1,866.34	1,800.00
141-00-332.12.00	FEMA	18,052			
141-41-331.10.00	FEMA Federal Reimbursement	91,964.40			86,257.00
141-41-334.10.00	FEMA State Reimbursement	15,327.40			
	<b>TOTAL REVENUE</b>	<b>179,830.70</b>	<b>56,298.65</b>	<b>56,689.85</b>	<b>142,557.00</b>

3639

Open reimbursement Oak/Cherry & Rosewood 86,257

Expenditures		FY19	FY20	FY21	FY22
141-41-530.31.00	Professional Services	9,955.40	3,503.03	9,933.03	3,500.00
141-41-530.31.21	Engineering Services	14,024.77	4,343.74	56,226.38	15,000.00
141-41-530.31.30	Drainage Site Plan Review		4,281.09	2,509.85	3,000.00
141-41-530.34.90	Construction	501.40	5,944.99	2,055.00	1,000.00
141-41-530.45.20	Construction Bond	-		2,055.85	
141-41-530.46.50	Storm Drain Maintenance	11,509.44	3,712.46	3,449.39	4,560.00
141-41-530.46.51	Street Sweeping - Swales Service	5,504.96	-	-	-
141-41-530.51.00	Office Supplies	1.63			
141-41-530.51.10	Postage	-			
141-41-530.52.20	Tools & Hardware		9.88	4.14	
141-41-530.53.20	Street Signs	95.76			
141-41-530.54.10	Training and Schools		774.00	774.00	387.00
141-41-530.64.01	Capital Outlay	7,543.00			
141-41-538.31.00	Interlocal Admin Costs	1,638.00		1,631.00	1,631.00
141-41-538.34.90	Swale Construction		284.58	1,148.42	2,500.00
141-41-543.00.00	Licenses & Fees	6,125.00	1,000.00	500.00	500.00
	<b>TOTAL EXPENSES</b>	<b>56,899.36</b>	<b>23,853.77</b>	<b>80,287.06</b>	<b>32,078.00</b>

6,790

Year End Audit Adjustment 90,590  
114,444

<b>REVENUES OVER EXPENSES</b>	122,931.34	(58,145.12)	(23,597.21)	110,479.00
<b>CASH BALANCE SUMMARY</b>				
Beginning Cash Balance 10/1	(27,324.66)	95,606.68	35,826.40	12,229.19
Year End Adjustment		(1,635.16)		
<b>Ending Cash Balance 9/30</b>	<b>95,606.68</b>	<b>35,826.4</b>	<b>12,229.2</b>	<b>122,708.2</b>

**Projects FY22**

Sidewalk Andrews to Palm  
Pave Riverside

61,000

**TOWN OF MELBOURNE BEACH****FUND 141****STORMWATER UTILITY FUND #141****FY2022 BUDGET**

<b>Account Number</b>	<b>Classification/ Description</b>	<b>Qty</b>	<b>Cost</b>	<b>Subtotal</b>	<b>Total</b>
141-41-530.31.00	Professional Services			3,500	
				<b>Total</b>	<b>3,500</b>
141-41-530.31.21	Engineering			15,000	
				<b>Total</b>	<b>15,000</b>
141-41-530.31.30	Drainage Site Plan Review			3,000	
				<b>Total</b>	<b>3,000</b>
141-41-530.34.90	Construction			1,000	
				<b>Total</b>	<b>1,000</b>
141-41-530.46.50	Storm Drain Maintenance				
	Grate repairs				
	Box & Drain repairs			3,000	
	Baffle box filters-	24	65	1,560	
				<b>Total</b>	<b>4,560</b>
141-41-530.46.51	Street Sweeping-Swale Service				
141-41-530.51.10	Postage				
141-41-530.52.20	Tools & Hardware				
141-41-530.53.20	Street Signs				
141-41-530.54.10	Training & Schools	1	387	387	
				<b>Total</b>	<b>387</b>
141-41-530.64.01	Capital Outlay				
				<b>Total</b>	<b>0</b>
141-41-538.31.00	Interlocal Admin Costs				
	Brevard County BCC	1	1,631	Total	1,631
141-41-538.34.90	Swale Construction			2,500	
				<b>Total</b>	<b>2,500</b>
141-41-543.00.00	Licenses & Fees				
	FSA Membership	1	500	Total	500
<b>TOTAL STORMWATER UTILITY EXPENSE</b>				<b>Total</b>	<b>32,078</b>

**TOWN OF MELBOURNE BEACH  
SPECIAL REVENUE FUND  
OCEAN PARK PARKING FUND 172  
STATEMENT OF REVENUES AND EXPENDITURES  
FY2022 BUDGET**

**Fund 172  
OCEAN PARK PARKING**

**REVENUES**

<b>Account Number</b>	<b>Classification</b>	<b>Qty</b>	<b>Revenue</b>	<b>Total</b>
172-75-344.50.00	Parking Meter Revenue	12		<b>51,287.12</b>
172-75-334.70.15	DEP Grant			
172-75-337.90.01	Other Grants			
172-75-351.00.00	Fines			
172-75-342.10.00	Parking Ticket Revenue	60	4,100.05	<b>4,100.05</b>
172-75-361.10.00	Interest on Investments			
172-75-369.00.00	Miscellaneous			
172-75-381.00.00	Transfers			
	<b>TOTAL REVENUE</b>			<b>55,387.17</b>

Revenue FY2021

75276 estimated

**TOWN OF MELBOURNE BEACH  
SPECIAL REVENUE FUND  
OCEAN PARK PARKING FUND 172  
STATEMENT OF REVENUES AND EXPENDITURES  
FY2022 BUDGET**

Fund 172 OCEAN PARK PARKING	FY21 BUDGET	FY22 BUDGET
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EXPENDITURES			
172-75-575.31.02	Lifeguard Contract	19,524.90	19,950.00
172-75-575.31.21	Engineering Service		
172-75-575.32.90	Banking Fees -Credit Transaction	1,078.47	2,000.00
172-75-575.34.10	Janitorial Cleaning	1,800.00	1,800.00
172-75-575.34.90	Construction		
172-75-575.34.91	Landscaping	4,288.01	5,000.00
172-75-575.41.10	IPS Communication Fee	1,041.48	1,200.00
172-75-575.43.10	Electricity	1,362.13	1,584.00
172-75-575.43.20	Water	1,370.52	1,500.00
172-75-575.43.50	Waste Tax & Dump Fee	558.00	660.00
172-75-575.46.12	Maintenance Supplies	668.50	1,000.00
172-75-575.46.31	Building Maintenance Bathrooms	742.72	2,200.00
172-75-575.46.40	Grounds Maintenance	5,241.42	1,800.00
172-75-575.46.41	Mowing(1/3 contract)	4,036.70	11,205.00
172-75-575.46.43	Tree Expense	1,000.00	1,000.00
172-75-575.52.10	Janitorial Supplies	1,100.00	350.00
172-75-575.53.15	Parking Lot Maintenance	3,000.00	3,000.00
172-75-575.53.20	Signs	2,280.52	300.00
172-75-575.63.03	Volleyball Court Maintenance	9,113.39	1,000.00
172-75-575.63.07	Rita Karpie Dune Crossover		
172-75-575.64.01	Capital Items	10,816.85	-
172-75-764.10.00	Filing Fee Clerk of Court-Tickets	30.00	120.00
<b>TOTAL EXPENSES</b>		<b>69,053.61</b>	<b>55,669.00</b>

new

55,669

<b>REVENUES OVER EXPENSES</b>	6,222.39	19,883.00
<b>Current Year REVENUES</b>	75,276.00	75,552.00

<b>Beginning Cash Balance 9/1</b>	(43.32)	6,154.00
<b>Ending Cash Balance 10/1</b>	6,154.00	26,037.00

**Capital Projects FY22**

Parking Lot Repairs		
New Kiosk		
<b>Long Term Capital</b>	<b>\$</b>	<b>-</b>



<b>TOWN OF MELBOURNE BEACH</b> <b>SPECIAL REVENUE FUND</b> <b>OCEAN PARK PARKING FUND 172</b> <b>2020-21 BUDGET</b>						
Account Number	Classification/ Description	Qty	Cost	Subtotal	Total	
172-75-575.31.02	<b>Lifeguard Contract</b> Brevard County Contract	5	3,990	19,950		
				<b>Total</b>	<b>19,950</b>	
172-75-575.31.21	<b>Engineering Services</b>					
				<b>Total</b>		
172-75-575.32.90	<b>Banking Fees</b> credit card interchange fees 10% of revenue			2,000		
				<b>Total</b>	<b>2,000</b>	
172-75-575.34.10	<b>Janitorial Cleaning Bathrooms</b> Cleaning 3 times per week	12	150	1,800		
				<b>Total</b>	<b>1,800</b>	
172-75-575.34.90	<b>Construction</b>					
				<b>Total</b>		
172-75-575.34.91	<b>Landscaping</b>			5,000		
				<b>Total</b>	<b>5,000</b>	
172-75-575.41.10	<b>Communications Service</b> <b>IPS Meter Management Service</b>	12	100	1,200		
				<b>Total</b>	<b>1,200</b>	
172-75-575.43.10	<b>Electricity</b>	12	132	1,584		
				<b>Total</b>	<b>1,584</b>	
172-75-575.43.20	<b>Water &amp; Sewer</b>	12	294	1,500		
				<b>Total</b>	<b>1,500</b>	
172-75-575.43.50	<b>Waste Service Tax &amp; Dump Fees</b> Brevard County Dumpster rental (removal & disposal)	1 1	160 500	160 500		
				<b>Total</b>	<b>660</b>	
172-75-575.46.12	<b>Maintenance Supplies</b> plumbing, sprinklers, hardware			1,000		
				<b>Total</b>	<b>1,000</b>	
172-75-575.46.31	<b>Building Maintenance Bathrooms</b> plumbing repairs, light fixtures			2,200		
				<b>Total</b>	<b>2,200</b>	
172-75-575.46.40	<b>Grounds Maintenance</b> showers,picnic tables, grills			1,800		
				<b>Total</b>	<b>1,800</b>	
172-75-575.46.41	<b>Mowing Ocean Park (1/3 contract-Fertig)</b>			11,205		
				<b>Total</b>	<b>11,205</b>	
172-75-575.46.43	<b>Tree Expense</b>			1,000		
				<b>Total</b>	<b>1,000</b>	
172-75-575.52.10	<b>Janitorial Supplies</b> paper towels, toilet paper,bleach,hand soap			350		
				<b>Total</b>	<b>350</b>	
172-75-575.53.15	<b>Parking Lot Maintenance</b>			3,000		
				<b>Total</b>	<b>3,000</b>	new
172-75-575.53.20	<b>Signs</b>			300		
				<b>Total</b>	<b>300</b>	
172-75-575.63.03	<b>Volleyball Court Maintenance</b>		1,000.00	1,000		
				<b>Total</b>	<b>1,000</b>	
172-75-575.63.07	<b>Rita Karpie Dune Crossover Maintenance</b>					
				<b>Total</b>		
172-75-575.64.01	<b>Capital Item</b>					
				<b>Total</b>	<b>0</b>	
172-75-764.10.00	<b>Filing Fee Clerk of Court-Parking Tickets</b>	12	10.00	120		
				<b>Total</b>	<b>120</b>	
<b>Total Ocean Park Parking</b>				<b>Total</b>	<b>55,669</b>	

FY22 Budget Workbook

<b>TOWN OF MELBOURNE BEACH</b> <b>DEBT SERVICE FUND 2017B BOND</b> <b>MUNICIPAL COMPLEX BOND FUND - FUND #201</b> <b>STATEMENT OF REVENUES AND EXPENDITURES</b> <b>FY2022 BUDGET</b>			
<b>Fund 201</b> <b>Municipal Bond Complex</b>	<b>FY20</b> <b>ACTUAL</b>	<b>FY21</b> <b>Budget</b>	<b>FY22</b> <b>Budget</b>

<b>Revenues</b>				
201-00-381.00.00	Transfers In from General Fund	116,700	120,300	121,175
	<b>TOTAL REVENUE</b>	<b>116,700</b>	<b>120,300</b>	<b>121,175</b>

<b>Expenditures</b>				
201-00-510.71.00	Principal-Muni Complex Loan	75,000.0	80,000.0	85,000.0
201-00-510.72.00	Interest-Muni Complex Loan	41,425.0	37,550.0	33,425.0
201-00-510.73.00	Other Debt Service Cost	2,737.5	2,750.0	2,750.0
	<b>TOTAL EXPENSES</b>	<b>119,162</b>	<b>120,300</b>	<b>121,175</b>

<b>REVENUES OVER EXPENSES</b>	<b>-2,462</b>	<b>0</b>	<b>0</b>
Accounting Adjustment	102,675		
<b>CASH BALANCE SUMMARY</b>	<b>0</b>	<b>0</b>	<b>0</b>
Beginning Cash Balance 10/1	-100,213	0	0
<b>Ending Cash Balance 9/30</b>	<b>0</b>	<b>0</b>	<b>0</b>

**TOWN OF MELBOURNE BEACH**  
**DEBT SERVICE FUND**  
**STORMWATER BOND DEBT FUND - FUND #202**  
**STATEMENT OF REVENUES AND EXPENDITURES**  
**FY2022 BUDGET**

Fund 202 Stormwater Bond	FY20 ACTUAL	FY21 To Date	FY22 Budget
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**Revenues**

202-00-311.00.00	<b>AD VALOREM (VOTED)</b>	416,842.58	440,866.08	467,767.00
	at .9999			
	<b>TOTAL REVENUE</b>	416,842.58	440,866.08	467,767.00

**Expenditures**

202-00-571.71.00	Principal	188,000.00	196,000.00	204,000.00
202-00-571.72.00	Interest	84,938.40	76,986.00	68,695.20
	<b>TOTAL EXPENSES</b>	272,938.40	272,986.00	272,695.20

<b>REVENUES OVER EXPENSES</b>	143,904.18	167,880.08	195,071.80
<b>CASH BALANCE SUMMARY</b>			
Beginning Cash Balance 10/1	277,787.43	421,691.61	589,571.69
Ending Cash Balance 9/30	421,691.61	589,571.69	784,643.49

Ending Cash Balance to be applied to principal reduction of Stormwater Bond Debt when pre-payment penalty no longer in effect.

Should prepay 3 years worth of principal from reserves leaves 3 years remaining after prepayment.

FY22 Budget Workbook

TOWN OF MELBOURNE BEACH  
 CAPITAL PROJECT FUND  
 LONG TERM CAPITAL PROJECTS FUND - FUND #333  
 STATEMENT OF REVENUES AND EXPENDITURES

2020-21 BUDGET

TRANSFERS

From 001

Fund 333 Long Term Capital Project	FY17 Actual	FY18 Actual	FY19 Budget	FY20 Budget	FY21 Budget	FY22 Budget
<b>REVENUES</b>						
TRANSFERS IN			\$ 783.65			
F.I.N.D. GRANT		\$ 25,000.00				
<b>Dept. 19 General Government</b>						
Misc Income						
Computer System				\$ 3,596.00		
Computer Software					\$ 50,000.00	
Pier Replacement 9/2018 completion	moved	\$ 23,000.00				
Roof Screws		\$ 25,000.00	\$ 25,000.00			
Town Hall Paint:	moved	moved				
Town Hall Flooring						
Town Hall Roof						\$ 60,000.00
Town Hall Impact Windows						
Community Ctr Roof		\$ 4,000.00		\$ 11,578.00	\$ 20,000.00	\$ 6,665.00
Curb replacement:	\$ 20,000.00			\$ 10,000.00		
Community Ctr Paint	\$ 12,000.00	\$ 8,000.00	\$ 6,000.00			
Mil & Pave		\$ 52,000.00	\$ 52,000.00	\$ 52,000.00		\$ 52,000.00
HVAC		\$ 46,800.00				
Generator						
Stop Bar stripping				\$ 6,650.00		
Ocean Park Parking Lot				\$ 25,000.00		
Old Town Hall Roof & Windows						\$ 12,500.00
<b>Dept.: 21 Law Enforcement</b>						
Police Vehicle		\$ 12,000.00		\$ 16,500.00		\$ 15,000.00
Radar Units (hand held)						\$ 1,134.00
Security Cameras						\$ 1,200.00
Radar Trailer 1					\$ 4,000.00	\$ 2,500.00
Radar Trailer 2						\$ 1,250.00
<b>Dept. 22 Fire Control</b>						
Radio Replacement			\$ 24,000.00		\$ 11,000.00	\$ 25,000.00
Fire Pagers				\$ 2,500.00	\$ 6,000.00	
Bunker Gear			\$ 5,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
Thermal Camera						
AED's						\$ 1,777.00
Vent Fans						
Gas Detectors						
Extrication Tool						
professional services				\$ 8,000.00		
washer dryer				\$ 11,000.00		
New Engine 58			\$ 9,121.00	\$ 16,000.00		
<b>Dept 41 Public Works</b>						
Ryckman Roof & Windows		\$ 27,000.00				
Gazebo		\$ 20,000.00				
Dune Crossover		\$ 4,336.12				
Ditch Witch						
Wood Chipper						
Tractor/backhoe						
Bobcat/skid					\$ 10,000.00	\$ 10,000.00

FY22 Budget Workbook

Truck						
<b>Dept. 75 Special Rec Facilities</b>						
Security Cameras				\$ 6,925.00		
Playground Equipment		\$ 50,000.00				
Resurface Tennis Court					\$ 2,000.00	
Park Lights					\$ 4,000.00	
Resurface Basketball Court						
<b>TOTAL REVENUE</b>	<b>\$ 32,000.00</b>	<b>\$ 297,136.12</b>	<b>\$ 121,904.65</b>	<b>\$ 179,749.00</b>	<b>\$ 117,000.00</b>	<b>\$ 199,026.00</b>

EXPENDITURES

	FY17	FY18	FY19	FY20	FY21	FY22
TRANSFER OUT						
<b>Dept.: 19 General Services</b>						
Computer System					\$ 1,479.00	\$ 50,000.00
HVAC	\$ 7,325.00		\$ 53,378.50			
Curb Replacement					\$ 30,000.00	
Mil & Pave					\$ 156,000.00	
Pier Repairs		\$ 73,000.00				
<b>Dept.: 21 Law Enforcement</b>						
2019 Dodge Charger			\$ 12,000.00		\$ 16,500.00	
<b>Dept.: 22 Fire Control</b>						
Extractor					\$ 11,000.00	
Engine 58 repairs			\$ 9,734.31			
<b>Dept: 41 Public Works</b>						
Ryckman Roof			\$ 9,407.14			
Gazebo		\$ 7,009.48	\$ 925.00			
Ryckman House Windows		\$ 2,775.00				
2019 Honda			\$ 10,571.06			
PW Gate			\$ 8,526.71			
Generator Replacement						
<b>Dept.: 72 Parks</b>						
Playground			\$ 65,795.16			
Ocean Park Lot					\$ 20,000.00	
Lot Striping					\$ 3,000.00	
<b>TOTAL EXPENSES</b>	<b>\$ 7,325.00</b>	<b>\$ 82,784.48</b>	<b>\$ 170,337.88</b>	<b>\$ 7,515.98</b>	<b>\$ 214,979.00</b>	<b>\$ 50,000.00</b>

<b>REVENUES OVER EXPENSES</b>	<b>\$ 24,675.00</b>	<b>\$ 214,351.64</b>	<b>\$ (48,433.23)</b>	<b>\$ 172,233.02</b>	<b>\$ 270,480.71</b>	
<b>CASH BALANCE SUMMARY</b>						
Beginning Cash Balance 10/1	\$ 5,633.28	\$ 30,308.28	\$ 244,659.92	\$ 196,226.69	\$ 368,459.71	\$ 638,940.42
Ending Cash Balance 9/30	\$ 30,308.28	\$ 244,659.92	\$ 196,226.69	\$ 368,459.71	\$ 638,940.42	\$ 638,940.42



**TOWN OF MELBOURNE BEACH**  
**CAPITAL PROJECT FUND**  
**STORMWATER BOND GRANTS FUND - FUND #341**  
**STATEMENT OF REVENUES AND EXPENDITURES**  
**FY2022 BUDGET**

Fund 341 Stormwater Bond		FY18 Actual	FY19 Actual	FY20 Actual	FY21 Budget	FY22 Budget
<b>TRANSFER IN GENERAL FUND</b>					\$65,665	\$142,847
<b>Revenues</b>	TRANSFER IN FUND 141				50,000	
341-00-381-00.00	TRANSFER IN FUND 333	0	28,751		156,000	
341-41-332.12.00	FEMA	0	79,462		586,392	
341-41.337.90.01	Other Grants	0	0			
341-41-369.00.00	Miscellaneous (expensed below)				150,000	
<b>TOTAL REVENUE</b>		<b>0</b>	<b>108,213</b>		<b>1,008,057</b>	<b>142,847</b>

Transfer from Long Term Capital Fund 333-Mil& Pave	\$156,000
FEMA re-imbusement for Andrews	\$586,392
Transfer from Long Term Capital Fund 333-Curbs	\$50,000
Transfer from General Fund	\$65,665

**Expenditures**

341-41-530.31.00	Professional Services	824	7,549			
431-41-530.31.21	Engineering Service	2,117.35	804			
341-41-530.64.01	Capital Outlay	4,800	586,392			38,000
341-41-530.64.01	Mil and Repave Roadway	50,000	50,000	50,000	695,238	400,000
<b>TOTAL EXPENSES</b>		<b>57,741.35</b>	<b>644,745</b>	<b>50,000</b>	<b>695,238</b>	<b>438,000</b>

<b>REVENUES OVER EXPENSES</b>	<b>-57,741</b>	<b>-536,533</b>	<b>-50,000</b>	<b>312,819</b>	<b>-295,153</b>
<b>CASH BALANCE SUMMARY</b>					
Beginning Cash Balance 10/1	710,819	653,078	116,545	66,545	379,364
Ending Cash Balance 9/30	653,078	116,545	66,545	379,364	84,211

**Capital Projects FY22**

Paving Riverside	\$400,000			
Sidewalk Andrews to Palm	\$18,000			
Redwood Roadway Repairs	\$20,000			
	<b>\$438,000</b>	<b>Total Capital Expense</b>		

Potential Capital Outlay	PROJECTS
Rosewood/ Cherry	100,000
Poinsettias Repairs	30,000
2nd Ave Repairs	50,000

**Stormwater containment/permeable surface projects**

- \* corner of Ocean/Oak by BBT Bank Building
- \* triangle park rain garden/swales
- \* excavate curb sod, place gravel to expand permeable surface.
- \* 4 corners of street intersections

<b>TOWN OF MELBOURNE BEACH</b> <b>CAPITAL PROJECT FUND</b> <b>HISTORIC PRESERVATION AND AWARENESS FUND - # 390 Ryckman House</b> <b>STATEMENT OF REVENUES AND EXPENDITURES</b> <b>FY2022 BUDGET</b>				
<b>Fund 390</b> <b>Historic Preservation Fund</b>		<b>FY20</b> <b>ACTUAL</b>	<b>FY21</b> <b>To Date</b>	<b>FY22</b> <b>Budget</b>
<b>Revenues</b>				
390-00-381.00.00	Transfer From General Fund	0	0	0
390-72.347.90.01	Special Events Lecture Series)	1,137.00		
390-72-366.47.01	Ryckman House Donations		45.00	
390-72-366.47.02	Special Events Donations	278.00	150.00	150.00
<b>TOTAL REVENUE</b>		<b>1,415.00</b>	<b>195.00</b>	<b>150.00</b>
<b>Expenditures</b>				
390-41-530.46.32	Ryckman House	1,027.90	281.58	500.00
<b>TOTAL EXPENSES</b>		<b>1,027.90</b>	<b>281.58</b>	<b>500.00</b>
<b>REVENUES OVER EXPENSES</b>		<b>387.10</b>	<b>-86.58</b>	<b>-350.00</b>
<b>CASH BALANCE SUMMARY</b>				
Beginning Cash Balance 10/1		8,251.10	8,638.20	8,551.62
Ending Cash Balance 9/30		8,638.20	8,551.62	8,201.62

**TOWN OF MELBOURNE BEACH**  
**CAPITAL PROJECT FUND**  
**OLD TOWN HALL HISTORY CENTER FUND - FUND #391**  
**STATEMENT OF REVENUES AND EXPENDITURES**  
**FY2022 BUDGET**

<b>Fund 391</b>		<b>FY20</b>	<b>FY21</b>	<b>FY22</b>
<b>Historic Preservation Fund</b>		<b>ACTUAL</b>	<b>To Date</b>	<b>Budget</b>
<b>Revenues</b>				
391-00-381.00.00	Transfer From General Fund			
391-72-337.90.01	Other Grants			
391-72-347.53.00	Rental Income-Old Town Hall	230.00	350.00	<b>350.00</b>
391-72-366.47.02	Donations	584.14	382.12	<b>400.00</b>
391-72-369.00.00	Miscellaneous	0.00	0.00	<b>0.00</b>
	<b>TOTAL REVENUE</b>	<b>814.14</b>	<b>732.12</b>	<b>750.00</b>

<b>Expenditures</b>				
391-72-570.34.95	Furniture and Fixtures	15.88	12.95	
391-72-570.40.00	Travel & Meetings			<b>450.00</b>
391-72-570.46.30	Building Maintenance			
391-72-570.47.00	Printing	534.75		
391-72-570.49.99	Misc	231.03		<b>100.00</b>
	<b>TOTAL EXPENSES</b>	<b>781.66</b>	<b>12.95</b>	<b>550.00</b>

<b>REVENUES OVER EXPENSES</b>	<b>32.48</b>	<b>719.17</b>	<b>200.00</b>
<b>CASH BALANCE SUMMARY</b>			
<b>Beginning Cash Balance 10/1</b>	21,463.61	21,496.09	<b>22,215.26</b>
<b>Adjustment</b>			
<b>Ending Cash Balance 9/30</b>	21,496.09	22,215.26	<b>22,415.26</b>

FY22 Budget Workbook

**TOWN OF MELBOURNE BEACH**  
**AGENCY FUND**  
**POLICE DONATIONS- FUND # 622**  
**STATEMENT OF REVENUES AND EXPENDITURES**  
**FY2022 BUDGET**

Fund 622 Police Donation Fund		FY20 <i>ACTUAL</i>	FY21 To Date	FY22 Budget
<b>Revenues</b>				
622-21-337.90.01	Other Grants			
622-21-366.21.01	Police Donations	5,768.80	3,120.00	2,000.00
622-21-366-21.03	SRO Donations (NEW)			
622-00-381.00.00	Transfer From General Fund			
	<b>TOTAL REVENUE</b>	<b>5,768.80</b>	<b>3,120.00</b>	<b>2,000.00</b>
<b>Expenditures</b>				
622-21-500.14.00	Salaries OT	573.15		
622-21-500.21.00	FICA	43.78		
622-21-500.25.00	Unemployment Compensation	0.59		
622-21-520.49.99	Miscellaneous	211.92		
622-21-520.52.00	Uniforms			
622-21-520.52.90	Operating Supplies	3,103.29	388.35	2,000.00
622-21-520.64.01	Capital Outlay			
622-21-581.00.00	Transfer to General Fund			
	<b>TOTAL EXPENSES</b>	<b>3,932.73</b>	<b>388.35</b>	<b>2,000.00</b>
	<b>REVENUES OVER EXPENSES</b>	<b>1,836.07</b>	<b>2,731.65</b>	<b>0.00</b>
<b>CASH BALANCE SUMMARY</b>				
	Beginning Cash Balance 10/1	2,990.20	4,826.27	7,557.92
	Ending Cash Balance 9/30	4,826.27	7,557.92	7,557.92