

Before you start to register your vacation rental with the Town of Melbourne Beach there are State and County requirements to be met. The following is intended to help guide you to that process.

License Requirements

Proof of licensure with the Florida Department of Business and Professional Regulation for a transient public lodging establishment.

- Florida law requires owners of new public lodging establishments and new owners of existing establishments to obtain a license from the division before commencing operation.
- The license for this region of Florida expires on 1 April every year no matter when it was obtained during the year and therefore must be renewed by that date or be subject to fines.
- For more information and to complete the license application visit this link: [Florida Department of Business & Professional Regulation](#)

Registration Requirements

- Short-term rentals in Florida are subject to tax. Tax authorities require short-term vacation rental hosts to collect applicable short-term rental taxes from their guests and remit them to the proper authorities.
- If you use a booking service, many of these vendors (including Airbnb and VRBO) will collect and remit taxes on your behalf to the Florida Department of Revenue as well as the Brevard County Tourist Development tax. Check your contract and if this is the case, as part of your vacation rental application just provide us with proof of your contract with that service.

If you do not use a booking service that remits taxes on your behalf you must provide the following:

Proof of registration with the Florida Department of Revenue for sales tax collection.

- For more information visit: [Florida Department of Revenue](#)

Proof of registration, including number, with Brevard County Tourist Development Tax.

- For detailed information and the application, visit the [Brevard Tax Collector](#) website.